

**Minutes of Charminster Parish Council Meeting on 5<sup>th</sup> February 2008 at Charminster Village Hall at 7.30 pm**

**Present:** Mr M Simons, Chairman (MS), Ian Vincent, Vice Chair (IV), Paula Blizzard (PB), Mark Ellis (ME), Dave Gulliford (DG), Peter Hopford (PHo), Mike Ostridge (MO), Jane House (JH), Judith Spurr (JS), Keith Beeson (KBe), Keith Bendall (KBen) and Phil Hanson (PHa).

Sarah East (SE) District Councillor, Fred Horsington (FH) District Councillor, WPC Sandy Redford – for item 2008/29.

Aileen Heckford (AH, Clerk), Tina Davison (TD, minutes)

In attendance 9 members of the public

2008/23 **Apologies** were received from Claire Horne (CH), John Peake (JP) County Councillor and Sarah Pilcher (PCSO).

2008/24 **Declaration of interest**  
PB declared an interest in items 2008/33g and h.  
KBe, DG and PHo declared an interest in item 2008/34f.  
JS declared an interest in item 2008/33c.  
ME declared an interest in 2008/27.

2008/25 **Minutes** – Two amendments were made to the minutes of the Parish Council meeting held on 8<sup>th</sup> January 2008 – item 2008/17 was amended to read 'F&GP *Advisory Committee*' and item 2008/20 was amended to read '...not a viable group *and* there is a lack of support from DAPTAG'. The minutes were then signed and dated by the Chair.

2008/26 **Clerks Report** on items from the minutes 8<sup>th</sup> January 2008 not arising elsewhere:  
The response to the letters to the insurers regarding play area inspections has confirmed current practice is acceptable.  
Awaiting a response from the member of the Parish to the Council's letter regarding their request for a football field in Charminster.  
Westleaze Finger post will be replaced imminently.  
The draft minutes of Parish Council meetings will be displayed on the notice boards at the shop in Charlton Down and the village Hall notice boards for one week duration 2 weeks following meetings.  
A response has been received from Nici Hill regarding the DAPTAG Group. A committee needs to be formed from Parish representatives and a decision will be made in the spring regarding viability.

2008/27 **Mr Rob Coulthard – Charlton Down pub**  
Mr Coulthard made a presentation to the Council. He explained that the land owned by him and currently used as a car park was agreed for development as a pub as part of the Section 106 agreement.  
It is intended to provide a traditional village pub. To offset the costs

(without which he believes the project would not be viable) it is proposed to include 10 one bedroom flats in the build. Draft plans were discussed. The main issues seemed to be regarding the car parking facilities and the number of accommodation units.

2008/28 **Public Discussion Period**

The Chair adjourned the meeting at 20.07

The speed indicator device is not functioning. IV to replace batteries.

The Chair reconvened the meeting at 20.09.

2008/29 **PCSO Sarah Pilcher - Report by WPC Sandy Redford**

There have been a number of shed burglaries in Charminster.

Theft of diesel fuel and heating oil has also been a problem. Theft of scrap machinery and vehicles – some very large – has been a problem in West Dorset. WPC Redford urged the public to report anything suspicious.

Parking at Charminster Cross will be investigated further as there is still an obstruction problem with cars parked on the pavements.

2008/30 **District Councillor's Report**

SE reported on the proposed street soccer at Charlton Down. It was decided to arrange 2 events, funded by WDDC, because of the delay with the MUGA. The events will be organised by a professional company and last for 3 hours each (including the set up and dismantling). The PCSO will be attending. SE will leaflet houses in immediate vicinity. The site was chosen as an asphalt surface is needed and this is the only site available. ME expressed concern over the noise levels and stated that the site was totally inappropriate.

FH explained that there would be a rise in WDDC tax this year of 3.9% because of a decrease in government funding.

In the Regional Development Plan it has been proposed to have an urban extension of Dorchester of 3000 houses (at a rate of 200 per year) over and above sites already planned. DCC and WDDC are considering the recommendations.

2008/31 **County Councillor's Report** – JP not in attendance.

2008/32 **Speed Indicator Device** –Some of the LED's are now not working. It was agreed to allow up to £100 contribution, if the other two Parish Councils agree to contribute the same for the repair. All in favour.

2008/33 **Charlton Down**

- a) Allotments – The Parish Council now owns this site. Wessex Water has visited the site- the cost of connecting the site to the water main is still awaited, but thought to be in excess of £1000. The Allotment group will meet with the Allotment

Society before the next PC meeting to agree the final scheme.

- b) Tennis courts – A meeting has taken place with the coach regarding the setting up of a tennis club. It was suggested that ‘pay and play’ would cost £1 an hour with bookings being made at the shop and that there would be a one year trial and review. MS is organising a residents and users meeting towards the end of February. The draft constitution for the club will be presented at the next PC meeting.
- c) Open Spaces/Sewer Field - Some councillors undertook a tour of open spaces. Council have received a letter from English Partnerships stating it is trying to establish whether there is any likelihood of the site being allocated for development itself now. Andrew Martin has informed the Council that Charlton Down Developments have settled the S106 monies (£52,500). Land has still to be transferred but the aim is for a back-to-back transfer to the PC. Plans are need to clarify who owns what and the final amount of money to be received. The Clerk has requested these.  
It was agreed by the majority to instruct a solicitor at a cost of up to £1000 to resolve the outstanding issues and carry out the necessary legal work involved in the transfer. It was also agreed that in addition to the £1000 being allocated to a solicitor’s costs, that a final decision to go ahead would be made once the PC was in possession of all the financial information.  
MUGA –It was agreed to employ a surveyor at a cost of up to £500 to redraw the plans (and then submit them) to relocate the MUGA in time for the summer. Costs out of open spaces monies. It will be located 6m from the hedge.
- d) Herrison Road Speed Limit – PB would like to investigate whether the lower part of Herrison Road is a country lane or part of the village. As part of the village the speed limit could possibly be reduced to 30mph under the legislation provided.
- e) Entrance signs – It was agreed to spend £60 each on a tree logo for Charlton Down and a church/downs logo for Charminster.
- f) Bus shelters –Letter received from DCC. There are still issues to be addressed e.g. funding. The request has been passed to the Transport Department.
- g) Orchard – The hedge has been cut but trees awaiting pruning. Clerk will pursue and also investigate replacement of trees.
- h) Wildlife area – There will be a press release w/c 11<sup>th</sup> Feb. A working party (PB, MS, and MO) was set up to manage the spending of the monies and undertake the scheme as planned. It was agreed that the scheme should be undertaken exactly as detailed in the proposals to the Lottery.

- i) Litter Bins – The PC is responsible for removing the rubbish from it's bins to the kerb for collection (SE to chase up Broken Cross in Charminster as it is a WDDC bin and is not being emptied.) It was agreed to ask WDDC to provide 4 bins for Charlton Down in suggested sites – majority in favour. WDDC to be informed that the lid is missing from the bin at the cricket pavilion.

2008/34 **Charminster**

Environment Agency plans of the proposed Flood Prevention Scheme were on display as they had been at the recent public meeting. The plan appears to make flooding worse in some areas. It was agreed to point out the shortfalls to the Environment Agency. Oliver Letwin to be copied in on MS response. All in favour.

- a) Play areas – Report by DG of site visit 24<sup>th</sup>. Jan 2008. DG to consult with children regarding the replacement of the football nets. It was agreed to make safe the log edging and bark and undertake the work on the seesaw and climbing frame on safety grounds.
- b) Parking Charminster Cross- Police monitoring.
- c) Orchard –.Trees awaiting pruning.
- d) The Square – DG will inspect and work with the clerk to obtain prices to replace paving.
- e) Princes Plot – Hedge laying now completed.
- f) North Street Traffic Calming –MS to chase up start date on work.
- g) North St Developers – Communication via the solicitor is still on-going regarding obtaining a building surveyor's report on the wall, and clarification regarding the hedge. It was agreed that the developer could insure the wall against any risk for it being found substandard at any time in the future.

2008/35 **Report of the Burial Committee**

- a) Interments, memorials and graves purchased – reported. No comments.
- b) Progress on work – painting temperature dependent so little progress at present.

2008/36 **Report of planning committee**

Notes were circulated.

Planning applications received and recommendations –

- a) 1/D/07/002318– Land adjacent to 9 North Street Charminster. Erect detached garage and boundary fence. Also vary 1/E/07/00268 layout of space for parking and turning. Suggest beech hedging. No objection.
- b) 1/D/08/0097 – Land adjacent to the pumping house station, Charminster. Extension of new generator, kiosk, access and turning point. No objection.
- c) 1/D/07/002234 – Pigeon House Farm, Slyers Lane

Stinsford (neighbouring parish) – Erect agricultural workers dwelling and garage – objection.

- d) 1/D/07/002306 – 11 Pound close – Erect single storey dwelling and formation of vehicular access – no objection.

2008/37 **Finance Report**

- a) Financial statement agreed. Money available and unallocated £23,279.34 (includes anticipated £5k from North St Developers.).
- b) Schedule of payments made - £940.70.
- c) A cost to agree – a request has been received to provide a memorial seat for an individual in the Charminster Orchard. It was agreed that the applicant could provide her own seat to an agreed standard if she wishes.

2008/38 **Rights of Way**

- a) Footpath through Charminster churchyard - Agreement needs to be gained from the PCC to request permission from the diocese for the path to become a definitive right of way and be maintained by DCC.
- b) and c) Cycleway and Footpath – Charlton down to Charminster. ME to contact Sustrans to look at potential.

2008/39 **Green audit** – PB gave a report of a training course. PC doing well on this issue. PB will alert PC on how we can improve further.

2008/40 **Risk Management** –The same Working Party that met regarding the standing orders and financial regs to discuss and report back.

2008/41 **Parish Plan** – Website details circulated prior to meeting. This project needs to be driven by the community. Any Councillors interested in being involved were asked to contact the Clerk.

2008/42 **Matters for information and items for next Agenda**

Correspondence list circulated. Previously the PC supported a request for improved lighting at Cocklands following a survey. DCC have now confirmed new lighting will be installed.

2008/43 **Date and time of Next Meeting**

Tuesday 4<sup>th</sup> March 2008 at Charlton Down Village Hall at 7.30 pm.

There being no further business the meeting closed at 22.05

Date:

Chairman:

## Appendix to agenda 5 February 2008

### 2008/37 Finance Report

#### a) Financial Statement

##### Account balances (as at 31.12.07)

Post Office a/c	£	18,218.21
Lloyds current a/c	£	10,605.14
Petty cash		-
	£	<u>28,823.35</u>

##### Money since spent:

CD village Hall Donation	£	560.00
CD Brownies Donation	£	100.00
Charminster pre-school donation	£	100.00
St Mary's School Donation	£	400.00
West Dorset Women's Refuge Donation	£	110.00
Probation board - Cemetery Works	£	10.50
K Addison - Bulbs for CD	£	41.95
Radarlux - SID	£	154.79
CDVH - Jan meeting	£	7.00
C Davison - Dec salary + expenses	£	120.23
A Heckford - Dec salary + expenses	£	326.73
Grass cutting	£	<u>290.00</u>
	£	2,221.20

##### Money allocated but not yet spent:

Grass cutting contract	£	870.00
Cemetery maintenance	£	1,000.00
Clerks	£	1,550.00
Chairs expenses	£	45.00
Stationary	£	50.00
Internal auditor	£	65.00
CD orchard - grass	£	190.00
CD orchard Maintenance	£	50.00
Waste bins	£	400.00
Picnic benches - Princes Plot	£	150.00
CD Orchard Benches	£	250.00
Village entrance signs	£	2,000.00
Salt bins	£	200.00
Hall Hire	£	50.00
Pilot	£	240.00
Internet	£	60.00
CD benches	£	1,500.00
CD Cricket Club - bulbs/trees	£	100.00
Allotment purchase costs	£	706.25
Donations	£	300.00
Bird boxes	£	<u>30.00</u>
	£	9,806.25

##### Money Still outstanding :

N/S new development	£	5,000.00
Tax refund	£	1,063.44
Cemetery Income	£	<u>420.00</u>
	£	6,483.44

Money available and unallocated: £ 23,279.34

## Appendix to agenda 5 February 2008

### b) Payments made since last report

K Addison - Bulbs for CD	£	41.95
Radarlux - SID	£	154.79
CDVH - Jan meeting	£	7.00
C Davison - Dec salary + expenses	£	120.23
A Heckford - Dec salary + expenses	£	326.73
Grass cutting	£	<u>290.00</u>
	£	940.70

### 2008/35 Report of the Burial Committee

Memorial	£	20.00
Interment	£	200.00
Graves Purchased	£	<u>200.00</u>
	£	420.00

**Planning Applications: Date: 20<sup>th</sup> December 2007 to 28<sup>th</sup> January 2008**

**Planning application received and decisions arrived at by Charminster Parish Council and West Dorset District Council**

<i>Number</i>	<i>Property</i>	<i>Parish Council</i>	<i>WDDC</i>
<b>1/E/2006/</b>			
000408	<b>Land to the south of Summerhill House, Hawthorn Rd, Charlton Down</b> Modification or discharge of an area of land from Structural Open Spaces	<b>Object</b>	
<b>1/E/2007/</b>			
001686	<b>Longmeadow, Godmanstone</b> Covert barn to farm shop	<b>No objection</b>	<b>Approved</b> 2 conditions
001764	<b>10 &amp; 11 Mill Lane, Charminster</b> Re-position previously approved garage/outbuilding	<b>No objection</b>	<b>Approved</b>
001953	<b>5 Herrison Cottages, Charlton Down</b> Erect rear extension. Carry out internal & external alterations	<b>No objection</b>	<b>Approved</b> 3 conditions
001919	<b>Hintock Hens, Wolfeton Farm New Buildings</b> Erect agricultural workers dwelling & additional building	<b>Object</b>	
001889	<b>Land at the former Herrison Hospital, Chestnut Rd.</b> Erect 39 close care residential units, doctors surgery and visitors accommodation.	<b>Object</b>	
002105	<b>7 Weir View, Charminster</b> Remove single storey conservatory. Erect two storey extension	<b>No objection</b>	<b>Approved</b> 2 conditions
002107	<b>16 Herrison Cottages, Charlton Down</b> Drop curb and construct driveway	<b>No objection</b>	
002197	<b>1 Cypress Rd, Charlton Down</b> Erect two storey extension	<b>No objection</b>	
002306	<b>11 Pound Close, Charminster</b> Erect single storey dwelling and vehicular access		
002234	<b>Pigeon House Farm, Slyers Lane, Stinsford</b> Erect agri. Workers dwelling and garage		
<b>Tree Applications</b>			
00346	<b>9B North Street, Charminster</b> To fell 1 Fir tree & 1 Birch tree, & to crown lift 3 Beech & 1 Purple Beech	<b>No objection</b>	
00388	<b>17 Strodes Lane, Charlton Down</b> Oak – Raise crown, Beech – raise crown, Lime – thin and reshape	<b>No objection</b>	<b>Granted</b>
00397	<b>Plot adj. To 9a North Street, Charminster</b> Fell Conifer, Silver Birch, and Beech. Remove branches and raise crown on two further beeches.	<b>No objection</b>	<b>Granted</b>
00399	<b>Bellway Homes, Charlton Down</b> Surgery and felling in various locations	<b>Comments made</b>	<b>Granted</b>
00023	<b>Summer Hill House, Charlton Down</b> Fell 1 Lime Tree	–	<b>Granted</b>
00025	<b>5 Old Vicarage Close, Charminster</b> To fell 1 Purple Plum and 1 Fig tree		