

Minutes of Charminster Parish Council Meeting on 8th January 2008 at Charlton Down Village Hall at 7.30pm

Present: Mr M Simons ,Chairman (MS), Paula Blizzard (PB), Mark Ellis (ME), Dave Gulliford (DG), Peter Hopford (PHo), Claire Horne (CH), Mike Ostridge (MO), Jane House (JH) and Judith Spurr, Keith Beeson (KBe).

Sarah East (SE) District Councillor, Fred Horsington (FH) District Councillor
Aileen Heckford (AH, Clerk), Tina Davison (TD, minutes)

In attendance 10 members of the public

- 2008/01 **Apologies** were received from Phil Hanson (PHa), Ian Vincent, (IV), Keith Bendall, John Peake (JP) County Councillor and Sarah Pilcher (PCSO).
- 2008/02 **Declaration of interest**
PB declared an interest in items 2008/10 and 2008/11 (a) and (i).
KBe,DG and PHo declared an interest in item 2008/12 (g).
JS declared an interest in item 2008/5.
- 2008/03 **Minutes** - One amendment was made to the minutes of the Parish Council meeting held on 6th November 2007 – item 2007/104 was amended to read ‘These mark the edges of the highway/private verge’. The minutes of the extraordinary meeting held on the 11th December were accepted without alteration. Both were signed and dated by the Chair.
- 2008/04 **Clerks Report** on items from the minutes of 06/11/07 and 11/12/07 not arising elsewhere:
Awaiting response to the letters to the insurers regarding play area inspections and to the letter regarding a request for a football field in Charminster.
- 2008/05 **Sewer Field – Mr Andy Lloyd, Housing Enabling Officer** was invited to discuss the potential for development of affordable housing on the Sewer Field.
Mr Lloyd had consulted Ann Chard(Planning). It was not seen as the first choice for a development for affordable housing and although the site does join the current development boundary - PHa has emailed to express his concern at further development outside the existing boundary. Mr Lloyd explained that a Rural Exception Policy would be needed as the community is less than 3000 and that this was different from the General Policy. Andrew Martin had pointed out that Charminster was a preferential site because of the school and transport links. It was suggested that Councillors could use their local knowledge in Charminster to approach landowners to find a suitable site.
The area of local landscape importance would not rule out the site

and a Sequential Test could be tried if this were the only site available and the need proved. A Housing Association development would almost certainly be a fraction of the field. It is not classified as a 'brown field' site. AL said there were 5 housing associations in his rural partnership and any would be interested in the development.

The type of housing would be likely to be the majority rented (65%min) because of low incomes. However if development were a subject of a Rural Exception Policy it would reflect the income mix in the survey. The process can be lengthy – 4 years in Maiden Newton.

There was a discussion regarding the wording of English Partnerships offer and it was agreed to contact them for further clarity and organise a site visit for cllrs with the planning dept.

2008/06 **Public Discussion Period**

The Chair adjourned the meeting at 20.14

- a) The Westleaze finger post was being repaired but still not back in position.
- b) Minutes -It was requested that the minutes of meetings be displayed in a public place as well as on the website AH to investigate.
- c) Speed Restriction Herrison Road – the reply from DCC was seen as unimpressive.

The Chair reconvened the meeting at 20.18.

2008/07 **PCSO Sarah Pilcher** -no report

2008/08 **District Councillor's Report**

SE discussed PHA's report on the drains in Charminster. Also there was a committee looking at the Housing Strategy for the whole district which should be adopted in April, when a report would be presented. The Sewer Field access is not suitable for development – the current road is too small and access through the village restricted because the road is at full capacity now. WDDC have informed English Partnerships of this.

FH informed the meeting of a discussion to take place on the 10th Jan 2008 regarding the Council Tax Strategy. Due to recycling costs there was likely to be a 3.9%rise for the first 2 years and not more than 3.5% rise for the last 2 years.

2008/09 **County Councillor's Report** – JP not in attendance but has commented that the cycleway across the field to Charminster from Charlton Down is not feasible and suggests that the PC look at a roadside alternative. To be on agenda for Feb meeting.

2008/10 **Speed Indicator Device** –This is broken and has been sent away again.

2008/11

Charlton Down

- a) Allotments – The land transfer has been signed but contracts still not exchanged but expected imminently. Wessex Water to be contacted about supply. The Working Party is to meet as soon as contracts are exchanged. Clerk to contact water company.
- b) Tennis courts – notices have been erected regarding PC ownership. Sweeping and regular maintenance have been organised in the short term. A meeting will be arranged regarding management followed by a public meeting to organise use. There is no public car parking. Inspections are not yet being undertaken formally. JS volunteered to check monthly. Redwood House Residents Association has expressed concern that money was paid to Charlton Down Developers when they have yet to settle payment to WDDC.
- c) Open Spaces – MUGA -Russell Leisure have provided a vague figure for the work but have suggested that PC apply for a variation in the planning application as moving MUGA would cost approx £9000 in addition to the current cost of £11000. They are happy to hold the equipment until installation (it would take 2 storage containers to hold it if we get it now and the land would have to have passed to WDDC). Tenders from other installers are to be sought. The Working party for this project will report back to the PC. This will consist of MS, ME, PB, JS, MO and IV will be invited to join.
Redwood House Residents Association have sent a 2nd letter regarding open spaces and have concern over using the precept for maintenance (no decision has been made yet), plus concern about development on the recreation area.
- d) Public Benches –The land is still owned by WDDC so there is a problem with installation. It was agreed to wait until open spaces land passes to PC before purchasing and installing the seats – all in favour (this should be a matter of weeks).
- e) Herrison Road Speed Limit – DCC reply following the PC request for a reduction in the speed limit was noted not to change this and backed by their Speed Limit Policy(to be circulated to Cllrs). Members are to consider a further response for the next meeting.
- f) Entrance signs – MS to email suggestions/examples for logo to councillors.
- g) Bus shelters –Still awaiting reply from DCC.
- h) Orchard – pruning booked for January – PB requested to be informed when.
- i) Wildlife area – Expecting a decision re lottery grant later this month. Anticipate work starting in February 2008.

2008/12

Charminster

- a) Play areas – PHo said that the litter bins were full at Broken Cross. WDD Supervisor had agreed to empty -SE to investigate this and the waste at the Cemetery. DG said that alcohol bottles had been found at the North Street playground – PCSO to be informed.
- b) Parking Charminster Cross- A meeting is to be held in the foreseeable future with DCC. Also PCSO to be informed of parking on pavement.
- c) Orchard – Pruning arranged for this month.
- d) The Square – CH said that the paving is breaking up and this needs investigating.
- e) Princes Plot – Hedge has been layered and infilled. Picnic table to be replaced in the spring.
- f) Drains – A report by PHa was circulated . SE confirmed that S106 money is not used for infrastructure and that the water company charges the developer directly.
- g) North Street Traffic Calming – A document was circulated regarding a site meeting held on 27/9/07. MS to clarify the hatching area as the text and plans differ. There was some disappointment with the recommendations and it was suggested that extra ‘30’ repeaters be added on the road surface and definition without hatching e.g. a straight line. Also the position of the school light crossing northbound. It was agreed to reply in a positive manner subject to the above. Road repairs are also required at ‘Sodden Hill’ and North Street.

2008/13

Report of the Burial Committee

- a) Interments, memorials and graves purchased – reported. No comments.
- b) Progress on work – painting temperature dependent so progress slow at present.

2008/14

Report of planning committee

- 1) PHo to stand in for CH
- 2) Applications received and decisions:
 - 1/D/07/002105 - 7 Weir View ,Charminster – Remove single storey conservatory and erect 2 storey extension. Recommend no objection, majority in favour.

 - 1/D/07/002107 – 16 Herrison cottages – drop kerb and construct driveway – Recommend no objection – majority in favour.

 - 1/D/07/002197 – cypress Rd – Erect 2 storey extension. Recommend no objection – all in favour. However neighbour concerned about loss of view over fields. No further planning applications were received.

Appeal to the decision at 13 East Hill re driveway
(APP/F1230/A/07/205/671) has been allowed.

2008/15 **Finance Report**

- a) Financial statement agreed. SE to investigate £15000 from development planning approval for open space.
- b) Figures agreed as paid or should be paid – all in favour.
- c) Costs to agree – none.

2008/16 **Donations**

- a) It was proposed by CH to donate £100 each to the Beavers Guides and Rainbows. Seconded by JS – all in favour.
- b) It was agreed to defer donation to the PCC until MS has met with them.

2008/17 **Financial Regulations** –Adoption was proposed by PHo and seconded by MS. All in favour. F&GP group to go through these to define Councillors responsibilities.
The terms of reference for committees is the next item for discussion by this group.

2008/18 **Requests** – A request for bird boxes at Broken Cross play area was agreed. The Scouts will be approached to make them. A budget of £30 was agreed.

2008/19 **Parish Plan** – It was suggested that this Parish would probably need 2 plans. The advantages are that residents can put forward ideas, however there is no extra funding so expectations can be falsely raised. SE suggested councillors look at other parish plans and it was agreed they would be bought to the next meeting.

2008/20 **Reports of Representatives**

- a) Reports also outstanding from the last meeting. CDVH – Many favourable comments from users. No reports of damage or vandalism. BT Broadband connection expected soon. Hall due to receive a sum of money from CD Developers under S106 agreement. SE/KH agreed to look into this.
Charminster VH – Getting estimates to remove false ceiling to enable more activities and insulation. Work due Summer 2008.
- b) Transport Representative – ME – Dorchester Area Partnership Transport Action Group seen as not a viable group as there is lack of support from DCA. Reply to be sent to DAPTAG.
- c) Rights of Way Officer – MS – It was reported to the meeting that the Cerne Valley Trail was overgrown near the gate after the Sewer Field and that the footpath was not clearly marked near the barn. MS will investigate.

- d) Ancient Monuments Liaison Officer –PB – nothing to report.
- e) St Mary's CE First School -AH circulated a paper.

2008/21 **Matters for information and items for next Agenda**

- a) Correspondence list circulated. Regarding the Best kept village competition 2008 - KBe will enter Charminster and ME will enter Charlton Down.
- b) PHo expressed concern over car parking in Dorchester with regard to the Charles Street developments. SE said the aim was to get commuter traffic to park at the Park and Ride and all other parking to be short stay.
- c) KBe asked for a Risk Management meeting with the Clerk.
- d) ME asked for Sustrans to be included on next agenda
- e) ME - Litter bins to be included on next agenda
- f) PB - Green Audit to be included on next agenda

2008/22 **Date and time of Next Meeting**

Tuesday 5th February 2008 at Charminster Village Hall at 7.30 pm.

There being no further business the meeting closed at 22.10.

Date:

Chairman:

Planning Applications: Date: 29th October 2007 to 20th December 2007

Planning application received and decisions arrived at by Charminster Parish Council and West Dorset District Council

<i>Number</i>	<i>Property</i>	<i>Parish Council</i>	<i>WDDC</i>
1/E/2006/			
000408	Land to the south of Summerhill House, Hawthorn Rd, Charlton Down Modification or discharge of an area of land from Structural Open Spaces	Object	
1/E/2007/			
001669	Cowden, North Street, Charminster Renovate and extend dwelling	Object	Approved 4 conditions
001686	Longmeadow, Godmanstone Covert barn to farm shop	No objection	
001715	13 Ellerslie Close, Charminster To erect single garage	No objection	Approved 2 conditions
001744	Sub station, Wanchard Lane Erect extension to existing switch house building	No objection	Approved 2 conditions
001764	10 & 11 Mill Lane, Charminster Re-position previously approved garage/outbuilding	No objection	
001787	Forston Clinic, Charlton Down Erect single storey extension and additional car parking	Object	Withdrawn
001953	5 Herrison Cottages, Charlton Down Erect rear extension. Carry out internal & external alterations	No objection	
001919	Hintock Hens, Wolfeton Farm New Buildings Erect agricultural workers dwelling & additional building	Object	
001889	Land at the former Herrison Hospital, Chestnut Rd. Erect 39 close care residential units, doctors surgery and visitors accommodation.	Object	
002105	7 Weir View, Charminster Remove single storey conservatory. Erect two storey extension		
002107	16 Herrison Cottages, Charlton Down Drop curb and construct driveway		
002197	1 Cypress Rd, Charlton Down Erect two storey extension		
Tree Applications			
00256	Nursing Home Site, Charlton Down To fell two dead trees	-	
00313	5 Herrison Cottages, Charlton Down To fell 1 Lawson Cypress tree	No objection	Approved
00314	36 Deverel Road, Charlton Down Work to one Walnut tree	No objection	Approved
00346	9B North Street, Charminster To fell 1 Fir tree & 1 Birch tree, & to crown lift 3 Beech & 1 Purple Beech	No objection	
00399	Bellway Homes, Charlton Down Surgery and felling in various locations	Comments made	

Appendix to minutes 8 January 2008

2008/15 Finance Report

a) Financial Statement

Account balances (as at 30.11.07)

Post Office a/c	£	18,218.21
Lloyds current a/c	£	12,854.05
Petty cash	£	43.38
	£	<u>31,115.64</u>

Money since spent:

Internal audit	£	65.00
Donations	£	1,295.00
Internet	£	21.13
Grass cutting	£	290.00
Salary	£	916.40
Dorset Probation Service	£	105.75
Blanchards – Allotments	£	707.25
CD Village hall – December meeting	£	7.88
Burton Landscapes	£	100.00
	£	<u>3,508.41</u>

Money allocated but not yet spent:

Grass cutting contract	£	1,160.00
Cemetery maintenance	£	1,000.00
Clerks	£	2,000.00
Chairs expenses	£	45.00
Stationary	£	50.00
Internal auditor	£	65.00
CD orchard - grass	£	190.00
CD orchard Maintenance	£	50.00
Waste bins	£	400.00
Picnic benches - Princes Plot	£	150.00
CD Orchard Benches	£	250.00
Village entrance signs	£	2,000.00
Salt bins	£	200.00
Hall Hire	£	50.00
Pilot	£	240.00
Internet	£	60.00
Xmas gift - Mr McLuckie	£	20.00
Bulbs - CD	£	75.00
SID	£	50.00
CD benches	£	1,500.00
CD Cricket Club - bulbs/trees	£	100.00
	£	<u>9,655.00</u>

Money Still outstanding :

N/S new development	£	5,000.00
Tax refund	£	1,063.44
Cemetery Income	£	200.00
	£	<u>6,263.44</u>

Money available and unallocated: £ 24,215.67

Appendix to minutes 8 January 2008

b) Payments made since last report

WDDC – street lighting loan repayment	£	1,006.00
Dorset Probation Service – N/S play area	£	35.25
P. Woods – Internal audit	£	65.00
CD Village hall – October meeting	£	7.00
D Gulliford – Paint N/S Play area	£	434.06
A Heckford – Salary	£	903.51
C Davison – Salary	£	149.51
Charminster Village Hall	£	27.00
Blanchards – Tennis Courts	£	2,465.00
S Manual. Grass cutting –October payment	£	290.00
Charminster Village Hall – Donation	£	560.00
CD Village Hall – Donation	£	560.00
CD Brownies – Donation	£	100.00
Charminster Brownies – Donation	£	100.00
Charminster Scout Group – Donation	£	100.00
Charminster Pre-school – Donation	£	100.00
St Mary’s School, Charminster – Donation	£	400.00
Dorchester CAB – Donation	£	175.00
West Dorset Women’s Refuge – Donation	£	110.00
Mrs J Salt – D Webb donation	£	25.00
I & I Internet fees	£	21.13
S Manual. Grass cutting –November payment	£	290.00
A Heckford – Salary	£	806.51
C Davison – Salary	£	109.89
Dorset Probation Service – Cemetery	£	70.50
Blanchards – Allotments	£	707.25
CD Village hall – December meeting	£	7.88
Burton Landscapes - Mill Lane/ NS/Wolfeton Path	£	100.00
	£	<u>9,725.49</u>

2008/13 Report of the Burial Committee

Memorial	£	70.00
Interment	£	210.00
Graves Purchased	£	<u>220.00</u>
	£	500.00