

Minutes of Charminster Parish Council Meeting on 1st July 2008 at Charlton Down Village Hall at 7.30 pm

Present: Mr M Simons, Chairman (MS), Ian Vincent, Vice Chair (IV), Mark Ellis (ME), Dave Gulliford (DG), Keith Beeson (KBee), Peter Hopford (PHo), Mike Ostridge (MO), Jane House (JH), Paula Blizzard (PB), Phil Hanson (PHa) and Claire Horne (CH) .

District Councillor, Fred Horsington (FH)
Aileen Heckford (AH, Clerk), Tina Davison (TD, minutes)
In attendance 3 members of the public

Abbreviations: CPC – Charminster Parish Council
WDDC – West Dorset District Council
DCC – Dorset County Council
PCSO – Police Community Support officer

- 2008/133 **Apologies** were received from Sarah East (District Councillor), John Peake (County Councillor) and Sarah Pilcher (PCSO).
- 2008/134 **Declaration of interest**
PB declared an interest in the Wildlife Reserve and the Allotments.
MO declared an interest in planning application No. 136, in item 2008/147.
MS declared an interest in planning application No. 692, in item 2008/146
- 2008/135 **Minutes of the meeting of 3rd June 2008**
KBee asked for PHo and DG to be added to the declaration of interests 2008/108 regarding North Street Traffic Calming. This was agreed and the minutes were signed and dated by the Chair as a correct record.
- 2008/ 136 **Clerks Report** on items from the minutes of 3rd June not appearing elsewhere on the agenda.

Bollards around the Village Hall Charlton Down – The path is owned by Bellway and maintained by Meadfleet for pedestrian access. Some vehicles are using it to access the hall and the cricket pavilion. Bollards were initially planned but not installed. It is suggested that removable bollards are installed. MS to speak with Andrew Martin.
- 2008/137 **Public Discussion Period**
The Chair adjourned the meeting at 19.42hrs.
The demolition of the bus shelter (item 2008/148 1) was raised by a member of the public. MS explained that some members of the public use the shelter for lift sharing. However it is not used as a bus shelter, is unsightly and requires maintenance.
The meeting reconvened at 19.44hrs.
- 2008/138 **PCSO Sarah Pilcher (SP)** - No report was received. However it was reported that youths drinking in North Street playground had been moved on by the Police and a considerable amount of alcohol was recovered.
MS reminded the meeting of the need to be aware of bogus callers in the area.
- 2008/139 **District Councillor's Report**
FH informed the meeting that the transfer of land to CPC from WDDC was not progressing smoothly. FH will suggest the Chief Executives of WDDC and DCC meet to discuss.
There will be a meeting on 17th July after WDDC meeting for District Councillors to discuss Post Office closures.
Dorchester Transport and Environment Plan – WDDC are meeting shortly to discuss, but much depends on the budget.
- 2008/140 **County Councillor's Report** – JP sent his apologies.

- 2008/141 **Councillor Vacancy** – An advert has been placed in the Pilot. Applicants will be considered and interviewed accordingly. All members of Council will be invited to partake in interviews and make recommendations to the Council in September.
- 2008/142 **Clerks Vacancy** – An advert has been placed in the Pilot, with DAPTC and on the notice boards. There have been two enquiries so far but no applicants. PHo proposed that if insufficient applicants are received by 7th July that an advertisement be placed in the Echo at a cost of up to £400. Agreed all in favour.
PHo, MO, DG, IV, MS and CH volunteered to form an interview panel of 5 (to include CH). DAPTC to be approached to provide a Clerk for the meetings and associated tasks until replacement clerk is appointed, at a cost of up to £1000 as necessary. Agreed all in favour. PHo will make enquiries at DAPTC meeting.
- 2008/143 **Parochial Church Council and footpath through churchyard** – The specification needs to be presented for faculty approval. MS has spoken to DCC Highways Dept which suggested the Rights of Way Dept may be able to take this forward with CPC contributing to materials.
- 2008/144 **Standing orders** – The finance and General Purposes Advisory Committee have considered alterations to these. Revised Standing Orders were circulated prior to the meeting. Attention was drawn to the changes. Adoption was proposed by KBee and seconded by PHo. Agreed all in favour.
- 2008/145 **Report of the Finance and General Purposes Advisory Committee**
It was suggested that a contribution be considered in the future towards members printing costs or that the Clerk print the papers for meetings.
1. The agreed budget and expenditure to date was circulated for information, noting that income from, for example, the cemetery or the tennis courts is not included on this sheet.
 2. The financial statement of payments made since the last meeting was circulated. KBee proposed acceptance – agreed majority in favour. The list of monies allocated and not yet spent was circulated and £14,916.05 remains unallocated.
 3. Costs to agree – nil. It was noted that the invoice from the Pilot for space on the back page was due and would amount to approximately £500 for the 2 years owed. It was agreed to pay this – all in favour.
- 2008/146 **South Ward Planning Advisory Committee Report** – No planning applications have been received. Report of planning decisions made was circulated.
- 2008/147 **North Ward Planning Advisory Committee Report** – No plans were outstanding except CPC's own planning application to move the MUGA. Public consultation ends on 19th July. MS will write explanatory notes for the notice boards explaining that CPC already has planning permission but is requesting to move the site slightly. If this is refused CPC will erect the MUGA on the site it already has permission for. This will also be conveyed to the Planning Department, as CPC's consultee response..
- 2008/148 **Report of the Amenities Advisory Committee South Ward** –
1. It was hoped that Wessex Water would demolish the bus shelter for CPC but they have left the site. KBee proposed that if Wessex Water could be approached to demolish it at no cost then it should be demolished. If it is to incur a cost to remove then it should be left standing. Agreed majority in favour.
 2. It is recommended that a policy be introduced to ensure donations to CPC meet the Councils Health and Safety Specifications. Also once donated the item(s) become Council property and can be dealt with as the Council chooses. Agreed majority in favour.
 3. Footpath signs –CPC installed and is responsible for a number of these. They require annual inspection and accurate locating. It was suggested that the Footpath Officer (JH) take the lead on this. MS to provide a map.
- 2008/149 **Report of the North Ward Amenities Advisory Committee** –
1. Update on S106 monies – Andrew Martin has sent a schedule to the Council showing the

minimum amount available is £214,662. The S106 monies from Bellway (approx £99,000) is to be used for maintaining these particular open spaces. Approximately £115,000 will be left for development work. Plans from CPC's solicitors regarding these open spaces are ambiguous and not as expected and therefore require clarifying. Confirmation is needed from WDDC that this land is part of the S106 land and not extra land they wish to pass on.

2. MUGA – Awaiting planning decision. Land has still to transfer to WDDC.
3. It was proposed that a notice board 6xA4 size be purchased for the tennis courts at Charlton Down. It was agreed to fund up to £150. Majority in favour.
4. It was agreed to permit the hire of the court for half an hour for small children's use. Agreed majority in favour.

2008/150 Number omitted when agenda numbered.

2008/151 **Speed Indicator Device** – This is broken again. It was agreed to send it for repair, up to £100 in total costs to be shared with other parishes. Agreed majority in favour.

2008/152 **Piddle Valley Parish Plan** – KBee volunteered to liaise on this.

2008/ 153 **Change of Name of Council** – Eight votes have been received to keep the name as it is and eleven for change. It was decided to reconsider this item in twelve months.

2008/154 **Matters for information, correspondence received and items for next agenda –**
Correspondence list was circulated.
PHo informed the meeting that Alley Bridge had been inspected by DCC and assessed as safe. The chicken wire is due to be replaced by non slip paint and remedial work should be completed in two weeks.
Charlton Down website – Vincent Haslam has approached CPC requesting items.
AH has changed the location of Council meetings from the list previously circulated to take account of the meetings every other month. New list will be circulated shortly.
Flooding – MS is due to have a meeting with the representative from the Environment Agency later this month regarding work.

2008/155 **The next meeting will be held on Tuesday September 2nd 2008 at 7.30 pm in Charminster Village Hall.**

There being no further business the meeting closed at 21.29 hrs.

Date: Chairman: