

Minutes of Charminster Parish Council Meeting on 3rd June 2008 at Charminster Village Hall at 7.30 pm

Present: Mr M Simons, Chairman (MS), Ian Vincent, Vice Chair (IV), Mark Ellis (ME), Dave Gulliford (DG), Keith Beeson (KBee), Peter Hopford (PHo), Mike Ostridge (MO), Jane House (JH) and Claire Horne (CH) .

Sarah East (SE) District Councillor, Fred Horsington (FH)
Aileen Heckford (AH, Clerk), Tina Davison (TD, minutes)
Helen Martin - DKArchitects
Chris Byallen - Affinity Care
In attendance 6 members of the public

Abbreviations: CPC – Charminster Parish Council
WDDC – West Dorset District Council
DCC – Dorset County Council
PCSO – Police Community Support officer

- 2008/107 **Apologies** were received from Paula Blizzard, Phil Hanson and John Peake (JP) County Councillor
- 2008/108 **Declaration of interest**
KBee declared an interest in 2008/110 – traffic calming in North Street.
- 2008/109 **Minutes of the meeting of the Annual Parish Meeting of 6th May 2008** were signed as a correct record.
Minutes of the Annual General Meeting of the Council on 6th May 2008 – list of amendments circulated. These also were amended that ‘Bellway’ read ‘Meadfleet’. It was agreed to send out corrected minutes to Councillors as there were a number of amendments. SE asked for 2008/96 (Dorchester Transport and Environment Plan) to be amended to state that the disabled bays would go ahead but the rest of the scheme was under threat due to lack of funding. The Chair then signed and dated the minutes as a correct record.
- 2008/ 110 **Clerks Report** on items from the minutes of 6th May not appearing elsewhere on the agenda.
1. Councillor vacancy – Another interested person has come forward, therefore there are two candidates. MS proposed an advert be placed in the Pilot to insure all that are interested are aware of the vacancy, with an interview before September’s meeting. Recommendations from this interview will be put forward to the Council for approval.
 2. North Street Traffic Calming – There have been staff changes at DCC which has led to a lack of continuity. The work has been agreed but is not in any identified budget. AH to write to Head of Environmental Services and copy to JP to ensure this work gets underway as soon as possible.
 3. Website – Publication of Councillor’s addresses is not mandatory. DAPTC are due to issue guidelines soon.
 4. Parochial Church Council – Path through the churchyard – PCC would like the path but need a ‘faculty’ i.e. permission to change. In order to apply they need details of that change. A path from Alley Bridge gate to Church Lane was suggested. It was proposed by KBee that MS proceed with the project design, ensuring path matches specification of existing paths taking into account drainage and the Flood Alleviation Scheme. Agreed all in favour. The contribution to the PCC by CPC was not made this year due to the intention to contribute to installing the path. These may be known by the next meeting and raised in conjunction with any possible donation.
- 2008/111 **Helen Martin and Chris Byallen outlined future plans for Wolfeton Manor.** Plans were circulated for inspection. All proposals are at the development stage and consultation was being undertaken before plans are submitted to WDDC.
- 2008/112 **Public Discussion Period**
The Chair adjourned the meeting at 20.22hrs. Public discussion was focussing on the Flood Alleviation Scheme and it was agreed to invite the public’s comments later under item (2008/116).

The meeting reconvened at 20.23hrs.

- 2008/113 **PCSO Sarah Pilcher (SP)** - No report was received. However AH reported on correspondence from her regarding the Land Rover parked in the Square in Charminster. AH has spoken to WDDC who require a formal request from CPC to move it. It was proposed by PHo that AH write a formal request to WDDC for its removal – agreed all in favour.
DG requested a letter be sent to SP regarding the drinking in North Street play ground. There was broken glass under all the play equipment.
CH also requested that the Council write to the dog warden regarding the Alsatian from the pub entering the play ground and frightening the children.
- 2008/114 **District Councillor's Report**
SE had nothing to report. FH reported that a Management Group had been formed for the proposed swimming pool in Dorchester and were making progress.
- 2008/115 **County Councillor's Report –** JP sent his apologies.
MS has had a response from DCC Transport Manager stating that the proposed cycleway between Charlton Down and Charminster scores highly on the assessment list but work would not start until 2011/2012. They could fund the Sustrans feasibility study fee of £3000, but Dorset Engineering is the consultancy normally used to undertake this work and DCC would like them to be involved. MS to investigate if the feasibility study could be undertaken this year.
- 2008/116 **Flood Alleviation Scheme Update –** The public were invited to give opinions on the plans. There were four options but two have already been discounted. MS has spoken to the Environment Agency regarding the recent public presentation. Thirty- eight people completed feedback. The main support was for the circle or the square scheme. The current defences provide protection to a 1:5 chance of flooding in any given year. The circle option would provide protection for a 1:25 chance of flooding and the square 1:100. The main concerns were regarding the visual impact of the scheme. The circle scheme being less intrusive (but less protective) and more popular with the public possibly due to the anticipated visual effect. It was proposed that the Council recommend the 1:100 option, i.e. the square, subject to CPC being satisfied with the detailed design of the banking, bridge and effect on individual properties. Agreed all in favour.
- 2008/117 **Cocklands Lighting** - The results of the public consultation were nine votes for no change and twenty- four to accept the proposal to install seventeen lights. It was proposed CPC confirm the request for the lighting scheme of seventeen lights. Agreed all in favour.
- 2008/118 **Terms of Reference and Standing Orders for Finance and General Purposes Committee –**
Two papers were circulated one from MS the other from KBee. MS version was amended with item (1) deleted and the second sentence of item (3) deleted and the items subsequently renumbered. PHo proposed they be accepted. Agreed majority in favour.
- 2008/119 **Recreation Advisory Committees (North Ward and South Ward)**
1. It was proposed that the names be changed for both Recreation Advisory Committees to Amenities Advisory Committee - agreed majority in favour.
 2. Terms of Reference/Standing Orders from the South Ward meeting were circulated and amended to remove the second sentence 'Any investigatory work.....'. Additionally in the Standing Orders the words in the penultimate sentence were amended to read 'The Chair will submit proposals of the Advisory Committee to the full Council for consideration'. Agreed all in favour.
- 2008/120 **Review of the council's Standing orders**
MS suggested full Council meetings every other month from September. Standing Order number (1) would need to be changed. KBee proposed this be an agenda item for July. Agreed all in favour.
- 2008/121 **Report of Finance and General Purposes Advisory Committee**
1. Clerk Vacancy – AH will send an advert out via DAPTC. PHo proposed that the job be advertised as seventy hours per month in the Pilot and on the notice boards – agreed all in

favour. MS to liaise with AH.

2. Risk Assessment and list of tasks derived from it. Members were concerned over the complexity of the document and tasks coming from the increased documentation. – PHo proposed that the list and risk assessment document is not adopted for the time being – agreed majority in favour. KBee against.

2008/122
&123

Planning Applications received – North and South Ward

1. 1/D/08/000548 – Riverside Cottage – Recommend refusal as the alterations are an inappropriate design for a period cottage.
2. 1/D/08/000790 – 45 Meadow View – No objection.
3. 1/D/08/000822 - 32 North Street – No objection.
4. 1/D/08/000900 – 1 Vicarage Lane – No objection.

Recommendations agreed - majority in favour.

The report of the Planning Committee 2nd May – 3rd June was circulated

2008/124

Report of the South Ward Recreation Advisory Committee (Amenities Advisory Committee)

It was proposed by KBee that both North and South Ward Advisory Committees undertake a risk assessment on premises and features owned by the council. Agreed – majority in favour. MS will devise a list of these assets.

1. It was proposed that the recreation facilities for children aged 12 to 17 be passed back to SWAAC for consideration.
2. Councillors were made aware that the deadline for comments regarding prospective Post Office closures was 'tight'. It may require an extraordinary meeting.
3. BT intends to remove the telephone box at Cocklands/East Hill. No objection.
4. PHa was proposed to join the SWAAC - agreed majority in favour.
5. There have been no interments, memorials or graves purchased.

2008/125

Report of the North Ward Recreation Advisory committee (Amenities Advisory Committee)

1. The Council agreed to grass cutting in the Nature Area and Orchard. A management plan will be devised later this year. Majority in favour.
2. MUGA plans to be displayed by the Council when available. Expenses up to £50 were agreed – majority in favour.
3. The MUGA fencing is to be left in situ.
4. The proposal to purchase a notice board for the Charlton Down tennis courts were returned to the SWAAC for more details. MO stated that he has checked the tennis courts 1-2 times per day and they have been secure at every visit.

MS circulated a plan from WDDC regarding the open spaces. He has requested it also be sent to the Council's solicitors. Concern was expressed about the S106 monies as there is some discrepancy with the figures. MS has written to Andrew Martin. The funds seem to be £40,000 less than the £165,000 expected. SE will set up a meeting with Steve Woollard to discuss. NWAAC to look at the map to clarify areas due for transfer and this will be a July agenda item.

ME expressed thanks to Southern Electric for the removal of three tonnes of concrete from the Nature Area/Orchard.

2008/126

Speed Indicator Device

This is in Charminster and is working. Rotas have been devised. IV agreed to be the point of contact regarding SID. The letter from Ironman declining the request to fund a replacement had been circulated.

2008/127

Request by SE for the Council to support 20mph speed limit on East Hill

Proposed by MS – agreed majority in favour.

2008/128

Change of name of Charminster Parish Council

AH reported back. Eight votes were received to keep the name as it is. Eleven votes were received to change the name. It was agreed to defer this to the next meeting.

2008/129

Dorchester Transport and Environment Plan

The Steering Group will meet in July where the future will be considered in the light of non funding from DCC. SE and FH will report back.

2008/130 **Draft Housing Strategy**

Comments received from KBee. MS and IV will word response.

2008/131 **Matters for information, correspondence and items for next agenda**

Correspondence list was circulated plus. In addition:

- DAPTC circular
- Charlton Down Cricket Club requests the Council write a letter of support for £100 grant from WDDC. Agreed all in favour.

From the correspondence list the following councillors agreed to attend meetings/respond to correspondence:

1. DCC Waste Forum meeting 20th June – ME
2. Municipal Waste Strategy Survey – KBee.
3. West Dorset Flood Day 4th July – DG and PHo.
4. WDDC Landscape Character Assessment Consultation – AAC's to respond
5. Dorset AONB Management Plan and feedback form – AAC's to respond.
6. WDDC Planning consultation process changes - . It was agreed that the Council become involved in this pilot with feedback after 6 months. It would entail the provision to CPC of a projector.

Additionally:

ME was thanked for spraying Round Up in the Charlton Down Orchard. However, another weed killer is needed to kill weeds not grass, to spot treat persistent weeds, particularly in the Orchard and used sparingly. It was proposed by MS and seconded by DG that £45 be budgeted to purchase two litres of Pastor. Agreed majority in favour.

ME thanked Charlton Down Cricket Club for the use of the pavilion for the Pride of Place competition judges.

2008/132 **The next meeting** will be held at 7.30pm on Tuesday 1st July 2008 at Charlton Down Village Hall.

There being no further business the meeting closed at 22. 15

Date: Chairman: