

Minutes of Charminster Parish Council Meeting on Tuesday 4th September 2007 at 7.30pm in the Village Hall, Charlton Down

Present: Mr M Simons ,Chairman (MS), Mr I Vincent ,Vice Chairman(IV), Paula Blizzard(PB), Mark Ellis (ME), Dave Gulliford (DG), Phil Hanson (PHa), Peter Hopford (PHo), Claire Horne (CH), Mike Ostridge (MO), Judith Spur (JS) Sarah East, District Councillor, Sarah Pilcher ,PCSO.

Aileen Heckford (Clerk)

In attendance 13 members of the public

- 2007/81 **Apologies** were received from Keith Beeson , John Peake (County Councillor) and Fred Horsington (District Councillor)
- 2007/82 **Declaration of interest**
Mark Ellis declared a prejudicial interest in item 2007/91(g)
- 2007/83 **Minutes** - One amendment was made to the minutes of the Parish Council meeting held on 3rd July 2007, to the Transport Representatives report. This was signed, dated and agreed as correct by the Chairman.
- 2007/84 **Clerks Report** on items from the minutes of 3rd July 2007 not arising elsewhere.
- a) Speed Indicator Device here again. The post is now in place in Herrison Road. On the next occasion that the SID is in the parish, it will be in North St for 2 weeks and then in Herrison Rd for 2 weeks.
 - b) Bus shelters – DCC have not contacted us with any decision as yet as to whether or not they will fund the footpath extension in Sherren Avenue, so the new shelter can be installed.
 - c) Wildlife area – Lottery application is still being completed.
 - d) Play Areas – Inspections being completed.
BX – Fence has been strengthened. A few things from the last inspection need to be completed. Still to write to local landowner about obtaining field for football.
NS – Fence between the Pub has been repaired but since been cut again. New swings have been purchased - hopefully to be installed next week. The spring horse is missing its head. Community Service volunteers start work on 4th September for 3 or 4 days.
 - e) Princes Plot –all okay
 - f) The Square – all okay
 - g) The Orchard, Charminster- the hedge has been cut back and all okay.

2007/85 **Public Discussion Period** At 19.40 the Chairman adjourned the meeting for the Public Discussion Period.

- Finger post on C12 needs 'Charminster' replacing. Sign returned to DCC previously – still waiting repair.
- Bellway signs have been removed from CD
- The allotments are to be open to residents of the Parish
- 'No Entry/Dead End' in Herrison Road is privately owned.
- Lower Herrison Road speed limit reduction request is still on-going.
- The hedge on Herrison Road and C12 to be cut back. The 30mph sign is completely covered by growth.

At 19.50 the Chairman reconvened the meeting.

2007/86 **PCSO** Sarah Pilcher has replaced Rhian Toms - details to go into the Pilot. Sarah provided a report including anti-social behaviour and distraction burglaries in Charminster.

2007/87 **District Councillors Report**

Sarah East provided a report providing current information on parish issues including the fact that English Partnerships are in the process of selling the cottages in Herrison Road.

2007/88 **County Councillors Report**

No report.

2007/89 **Insurance** - Consideration of the recommendations with regard to the play areas and British standard BS EN 1176-7 recommending daily superficial inspections, a 1-3 monthly inspection looking for faults and defects, and an annual certified inspection. It was proposed and the majority was in agreement that the current regime was sufficient and would continue. Insurers to be informed of the inspection form and schedule.

Additional signs to be ordered, up to a cost of £100 in total, for both play areas providing a telephone number for reporting damage. Majority in agreement.

2007/90 **Code of Conduct**- Consideration of adoption of new Code of Conduct. It was proposed that the new Code of Conduct be adopted including Section 12(2). The majority were in agreement. New Declarations of Interest forms were duly completed.

2007/91 **Standing Orders** – Working party consisting of Dave Gulliford, Paula Blizzard, Peter Hopford, Keith Beeson and Mark Simons will meet to go through Standing Orders, Financial Regulations and terms of reference before the next meeting.

2007/92 **Charlton Down**

- a) Allotments – Solicitors e-mail dated 03/9 confirmed draft transfer has been received. The dangers of starting to

develop before completion were discussed. Site plan to be requested from Charlton Down Allotment Society, which will then be considered by the PC. Allotment Society Rules amended - Clerk to inform CDAS.

- b) Tennis courts – The developer has not yet paid the Section 106 agreement contribution (approx.£30k) This needs to be done before the exchange of contracts.
- c) Orchards - The mulching is now complete. If individual owners want their own fruit they should tie a ribbon around if not, anyone may pick the fruit. Some late, some early- individuals to research. This year anyone can pick. Symondsburry Pruners to be asked to prune– if not Kingston Maurwood. Orchard grass has been cut. Benches – it was agreed by all to buy 2 picnic benches, up to a cost of £250 in total, in the spring.
- d) Open spaces- The DCC will sort out Section 38 agreements immediately, passing ownership to WDCC. MUGA to be discussed at November’s meeting Consideration was given to applying for planning permission to relocate retrospectively, rather than moving the MUGA. WDCC will hopefully help with the planning application for the skate bowl and football pitch.
- e) Public Benches – Suggested locations and costs to be provided for next meeting.
- f) Parking spaces for the disabled at Herrison Hall. Sarah East has received a request for 2 spaces - one either side of Herrison Hall. It was agreed that the Hall is to obtain it’s own temporary signs to put out when necessary. Hall committee to request DCC to put a ramp to the building.
- g) Parking- consideration of ‘residents only’ parking request outside 10-26 Sherren Avenue – The Village Hall Committee are liaising with the police over parking arrangements.
- h) Dog Fouling. There have been some letters of complaint. It was suggested that photos were taken of guilty dog owners and details passed to Dog Warden and/or PCSO.

2007/93

Charminster

- a) Village speed awareness/ North Street traffic Calming – Dorset County Council engineers are to come out and meet Parish Councillors to discuss suggestions regarding speed and traffic control measures, including 30mph signs, rumble strips and new entrance signs. Consideration of visual intrusion of control measures. Also noted was the 7.5 tonne weight limit on East Hill and West Hill and the fact that Higher Charminster bus shelter causes a visual obstacle.
- b) Footpath Gate – Replacement gate for Wolfeton footpath. Agreed to ask resident to provide gate, the Parish Council will then ask for it to be installed by DCC.

2007/94 **Report of the Burial Committee.** A meeting was held on the 31st July 2007 at 7pm in the cemetery. The report had been circulated:
 The condition of the boundary fence was discussed. Costs of £10 per day and use of a toilet were required by the Probation Service to undertake the work. This amounted to £108 - £164 plus paint and brushes and cleaning mats. £750 – agreed to go ahead - all in favour.
 A quote of £600 had been received to extend the footpath between the old and new sections of the cemetery, and a quote of £400 to repair the cracks in the existing footpaths.
 It was proposed that both works be undertaken – the majority were in agreement.

2007/95 **Report of the Planning Committee**
See appendix 1.
 Due to the lack of reasoning for the WDDC decision relating to 9 North Street - MS will contact the Highways Authority for confirmation of reasons for not objecting.
 The obstacles caused by parked cars at Charminster Cross are to be monitored. If causing problems for the crossing lady, a request for double yellow lines will be considered.

2007/96 **Finance report**
 a) Payments made since last meeting. See appendix 2.

All in agreement that the payments be approved.

Balance as at 1st July 2007:	£18,218.21	Post Office Account
	£ 6,143.65	Lloyds Account
	<u>£ .53</u>	Petty Cash
	£24,362.39	

b) Costs to agree – Assistance for clerk. Agreed initially up until February 2008. Approximately 5 hours a week. Mark Simons, Ian Vincent and Clerk to resolve asap.

2007/97 Reports of Representatives

- a) Village Halls:
 Charminster – need more income to continue with refurbishment. All in favour of a donation of £500 to Charminster for roof insulation. Duck race raised £1,100.
 Charlton Down – Parking is causing a problem. Nursery is no longer a Montessori, but Busy Kids. Name of Hall is under consideration.
- b) Transport representatives –Buses to St Osmunds not enough seats. Now larger buses.
- c) Rights of Way Officer – Foxbrake : Overgrown bridleway. Chairman to request DCC to clear.
- d) Ancient monuments Liaison Officer – no report

2007/98 **Matters for information :**

- 1) New water main Wanchard Lane, work expected mid September.
- 2) Flood Wardens Seminar held at the Olive Bowl, Brickfield Park , Gillingham. The Cranborne Chase Seminar will be held on Tuesday 9th October and the West Dorset Seminar on Thursday 11th October. A bus is available from the Dorchester Park and Ride at 0900.
- 3) Allowances for Town and Parish Councillors.
As you may be aware, under the local Authorities Regulations 2003, town and parish councils may introduce a scheme of allowances for the payment of basic travel and subsistence allowances. The district council has received a request to review the current scheme and to give further consideration to the level of allowances recommended. Arrangements are currently being made to organise a meeting of the Parish Remuneration Panel in October 2007. The deadline for receipt of presentations is Friday 12th October.
- 4) Dorset Association of Parish & Town Councils AGM.
Resolutions are sought for this AGM which is due to take place on Saturday 5th November at County Hall. Closing date for motions is no later than Friday 28th September.
- 5) West Dorset District council Housing Strategy Consultation day, Friday 12th October 2007. If interested please inform the clerk.
- 6) Finance and General Purposes meeting - 2nd October.
- 10) Hedge in Drakes Lane – Sarah East to chase up WDDC and developer.
- 7) C12 –flooding still causing a problem.
- 8) Trees behind Mill Lane – 4 beech treesplanted 15 yrs ago. Restricting light to adjacent house. Qwner would like to remove one and raise crowns on others. MS to seek advice.
- 9) Managing Director of the new nursing home is going to the next CDRA meeting - expecting completion by next summer. Recruiting next Spring.

Items for next agenda

- 1) Website
- 2) Donations
- 3) Budget

2007/99 **Date of next meeting**

The next meeting will be held on Tuesday 6th November in Charminster Village Hall at 7.30pm.

There being no further business the meeting closed at 22.14.

Date:

Chairman: