

Minutes of Annual General meeting of Charminster Parish Council on Tuesday 8th May 2007 at 7.30pm in Herrison Hall, Charlton Down.

Present : Mr M Simons, Chairman (MS), Mr I Vincent, Vice Chairman (IV), Keith Beeson (KBs), Keith Bendall (KBd), Paula Blizzard (PB), Mark Ellis (ME), Dave Gulliford (DG), Peter Hopford (PHo), Claire Horne (CH), Jane House (JH), Mike Ostridge (MO), Judith Spurr(JS).

Aileen Heckford (Clerk)

In attendance: 7 members of the public.

At 7.30pm everyone was welcomed to the meeting and declarations of Acceptance of Office duly completed for the 8 councillors considered to have been elected on to the council.

- 2007/37 To elect a Chairman** –Mark Simons was re-elected and a Declaration of Acceptance of Office was completed.
- 2007/38 To receive apologies for absence** – Apologies were received from Cllr Phil Hanson, re-elected District Councillors Sarah East and Fred Horsington, and County Councillor John Peake.
- 2007/39 New Councillors** - newly elected councillors Paula Blizzard, Mike Ostridge, and Keith Beeson were introduced.
- 2007/40 Councillor vacancies and co-options** – Elections were held between those who had expressed an interest for the vacancies in both wards.
For the South Ward, (Charminster) 2 vacancies, Claire Horne and Dave Gulliford were elected on to the council.
For the North Ward,(Charlton Down) 3 vacancies, Keith Bendall, Mark Ellis, Judith Spurr, were elected on to the council.
Declarations of Acceptance of Office were duly completed.
- 2007/41 Election of Vice-Chairman** – Ian Vincent was duly elected.
- 2007/42 Councillors to serve on committees** -
1. Finance and General Purposes Committee - MS, IV, PHo, MO
 2. Planning committee South Ward - - MS, IV, CH, KBs
 3. Planning Committee North Ward - MS, IV, JS, KBd
 4. Burial Committee - MS, IV,PB, DG
- 2007/43 Other representatives**
1. Transport - ME
 2. Rights of Way Officer -MS
 3. Ancient Monuments Liaison Officer -PB
 4. DAPTC Representative - PHo
 5. Village halls - JH and Peter Phillips (Charminster). Clerk to liaise with Herrison Hall Committee
 6. Tree Officers : South ward – MS, North ward - ME
- 2007/44 Report by Chairman** – Thanks were expressed to the council of the previous four years, and for all the hard work that had taken place. Specific thanks were expressed to those councillors who had been involved on the Parish Council for many years.

2007/45 Dates of meetings for the coming year -

Tuesday 3 rd July 2007 - 7.30pm	Charminster Village Hall
Tuesday 4 th September - 7.30pm	Herrison Hall, Charlton Down
Tuesday 6 th November – 7.30pm	Charminster Village Hall
Tuesday 8 th January 2008 – 7.30pm	Herrison Hall, Charlton Down (to be confirmed)
Tuesday 4 th March 2008 – 7.30pm	Charminster Village Hall (to be confirmed)
Tuesday 6 th May 2008 – AGM - To be preceded by Annual Parish Meeting (7pm)	Herrison Hall, Charlton Down (to be confirmed)

2007/46 Attendance of Councillors at meetings within the past year –

	02.05.06	04.07.06	05.09.06	07.11.06	09.01.07	06.03.07	03.04.07 (APM)
MS	yes	yes	yes	yes	yes	yes	yes
DR	yes	yes	yes	yes	yes	yes	yes
JH	apologies	yes	yes	yes	yes	yes	yes
LW	yes	yes	yes	apologies	yes	yes	yes
JA	yes	yes	yes	yes	yes	yes	
PHo	apologies	apologies	yes	apologies	yes	yes	yes
PP	yes	yes	yes	apologies	-	-	-
PHa	yes	yes	yes	apologies	yes	yes	yes
VG	yes	apologies	yes	yes	yes	yes	yes
IV	yes	yes	yes	yes	yes	yes	yes
RB	yes	yes	yes	apologies	yes	yes	
LC	yes	yes	yes	apologies	yes	yes	

2007/47 Declaration of Interests – PB declared a personal interest in Item 2007/52(a).

2007/48 PCSO Rhyan Thoms – Unable to attend. Apologies sent.

2007/49 Minutes

To confirm, sign and date the minutes of the last meeting and Annual Parish Meeting. PHo was added to 2007/23 last paragraph, the minutes of the meeting on 6th March were then agreed as correct and signed & dated by the Chairman. The minutes of the Annual Parish Meeting, held on 3rd April were also agreed as correct and signed & dated by the Chairman.

2007/50 Clerks report on matters from the last meeting

- Speed limit East Hill/West Hill –Speed Monitoring has now been undertaken.
- 2007/23 Speed Indicator Device – One more volunteer needed (PB). Training for volunteers to be organised. We will have monitor, hopefully for the first time in early June.
- 2007/25 Dorchester Transport and Environment Plan – following the last Parish Council meeting and letter Tim Westwood and David Clarke have contacted the DAPTC. A meeting will be arranged by the DAPTC (Central Committee) and all Parish Councils will be invited.
- North St development a payment for £1905.15 relating to the upgrading of the street light has now been received.

- The alleged breach of the code of conduct was recently reported to the Standards Board for England. A complaint relating to one breach of the code, was made by two separate people against Councillor Don Rousell, details were sent to councillors. These were in connection to a supposed failure to disclose a prejudicial interest in relation to the allotments at Charlton Down. However the Standards Board do not believe that there has been any breach of the code. Unless there is an appeal against the decision of The Standards Board, this matter is now closed.

2007/51

Public discussion period

- Trees around Herrison House and Nursing home site – advised to put details in writing to the Residents association, who will liase with Meedfleet.
- Haydon Hill Close – Confirmation of road names – clerk to check.
- Posters to go up in Herrison Hall – advised to contact hall committtee

2007/52

Charlton Down

- Allotments – letter has been received from Allotment Association agreeing to persuing the option of allotments on the Option land. Letter was sent to Bellway and a reply has been received confirming that they will be happy to transfer this land to the parish. Solicitor details have been requested, clerk to research prices. Majority were in agreement to then go ahead and instruct the solicitors, with the approval of the Chair and Vice up to a ceiling of £2000. Also to request licence for access on to the site prior to land transfer for allotment preparation.
- Bus shelter – still pending – clerk to chase up.
- School bus shelter – consideration of locations is being undertaken by DCC
- Tennis courts – Much discussion took place over ownership and management of the tennis courts : including, the planning agreement to include mgmt arrangements, Caroline Gossage, a tennis coach, who has recently organised a competition there taking on ownership, ensuring full availability, consideration of long term maintenance, consideration of PC ownership of courts, money available from open spaces towards maintenance
Tennis courts are currently owned by Charlton Down Developments. The Parish council are in a strong position and could secure the long term future of the courts for all residents. Consideration of £1000 to buy, then keeping control of maintenance, charges and availablility.
The majority were in agreement to offer £1000 as an initial bid to CD Developments for ownership of the courts, taking on full liability.
- Open spaces – WDDC looking to transfer them. Previous council felt that they did not want to take them on, however £150,000 available for on-going maintenance of these areas. Maintenance costs are currently thought to be £9,000pa. There could also be provision of some play equipment. WDDC to be asked to confirm current maintenance costs. Members to consider benefits of possible PC ownership for next meeting.
- Entrance signs – Grant to AONB fund unsuccessful as not in AONB. Majority in agreement to spend up to £2000 in total on entrance signs.
- Paddock land – It was requested that the PC consider this land for Wildlife area – this was agreed by the majority in principle, with the eventual aim of applying for Local Nature Reserve Status. Draft plans were circulated. Lottery grants to be applied for. Padlock has been sawn off from gate between orchard and bottom field - £50.00 agreed for new padlock. Quote to be requested for new pedestrian gate that would not need locking but would prevent deer from gaining access to orchard. Grass not to be cut in future, but meandering path mown around field when orchard cut.
- Orchard –Agreed for cutting to be requested as necessary. PB to get mulch to go around trees. Agreed that Round-Up be used when necessary.

2007/53

Charminster

- a) North Street Traffic Calming - MS had meeting with DCC last Friday. Suggestions are pedestrian islands, more white lining, further traffic control, a possible change in road colour. Suggestions to MS who will feed back to DCC. Draft DCC plans circulated.
- b) BX Bus shelter – now in place, however base needs work, due to slightly bigger bus shelter and change in regulations meaning that a step up into the shelter is no longer considered acceptable. Work to be done on the grounds of safety.
- c) Play areas – PHo to co-ordinate repainting that is necessary. Volunteers requested to contact Peter. Community Service to be considered. Another price to be sought for play bark – 2 more loads to be requested on the grounds of safety. Recent vandalism was noted. KB and DG to contact new landlord of Inn for All Seasons re gap in fence. BX play area – it was agreed that the trees on the perimeter should remain as they are and not be cut down.
- d) Princes plot – no further developments.
- e) The Square – nothing to report

2007/54

Revised Code of Conduct – recommendations as to what the council should adopt as it's policy are still awaited. Will be on the agenda in September.

2007/55

Quality Council Status – Due to less than 80% of councillors being elected on to the council, the Parish Council is unable to apply for quality council status. Therefore it was agreed that the Annual Report and Clerks CILCA qualification, two requirements of Quality Council status, will not now be undertaken.

2007/56

Report of the Burial Committee

Interments, memorials and graves purchased since last report

Memorial x2	£ 100
Interment x3	£ 600
Graves Purchased x1	<u>£ 200</u>
TOTAL	£ 900

2007/57

Finance Report

- a) Payments made since the last meeting for confirmation -

D Rousell (BX trees and bonemeal)	22.75
A Heckford (basketball net)	80.00
A Heckford (Feb salary)	365.18
S Manuel (Grass cutting) (feb payment)	290.00
Charminster Village Hall (March meeting)	12.00
A Heckford (stationary)	55.80
Play Inspection Company (Play Areas)	164.50
CD Brownies (Donation)	110.00
A Heckford (Jan & Feb overtime)	312.00
M Simons (bird box metal plates)	24.11
Petty cash	50.00
WDDC : cemetery rates	22.05
A Heckford (NS Play Area paint / weedkiller)	41.84
A Heckford (March salary)	376.29
D Rousell (CD orchard weedkiller)	20.99
Burton landscapes (CD orchard cut)	95.00
S Manuel (Play Area maintenance)	200.00
S Manuel (Grass cutting) (March payment)	290.00
A Heckford (April salary)	381.17
Queensbury Shelters Ltd (BX bus shelter)	4309.91
Repayment of street light loan	1006.00
Total	£8,229.59

Payments received:	Precept	£12974.50
	NS light payment	£ 1905.15

Balance as at 1 st May 2007:	£18,218.21	Post Office Account
	£12,044.30	Lloyds Account
	<u>£ 39.84</u>	Petty Cash
	£30,302.35	

This amount includes £11,413.00 which has already been allocated:

Money Already Allocated:

Clerk	4400.00
Grass cutting	3500.00
Hall Hire	100.00
Quality Council work	195.00
Princes Plot bench	150.00
Waste bins	400.00
CD bus shelter	<u>2668.00</u>
	£11,413

Plus all area maintenance and play area improvements.

The majority were in agreement that the above payments and costs be approved.

- b) Agree end of year accounts – Copies of the year end accounts were distributed, and the majority were in agreement to accept the Statement of Accounts.
- c) Audit – A report by the Internal Auditor was read out. The external audit Statement of Accounts and Annual Governance Statement were read out and approved.
- d) Clerk – maternity cover arrangements: minimum cover from end May was agreed – Clerk to be paid for any hours worked. Mobile phone (pay as you go) purchase agreed up to £40.00.
- e) Costs agreed: Clerk – March overtime- 20 hours – majority in agreement
DAPTC subscription – £494.52 – majority in agreement

Report of the Planning Committee

a) Applications received and Decisions of Local Planning Authority

Number 1/E/2006/	Property	PC	WDDC
000408	Land to the south of Summerhill House, Hawthorn Rd, Charlton Down Modification or discharge of an area of land from Structural Open Spaces	Object	
1/E/2007/			
000066	7 West Hill, Charminster Install replacement wooden windows & carry out internal alterations	No objection	Approved 2 cons
000212	New Buildings, Wolfeton Farm, Charminster Erect agricultural workers dwelling. Erect building as garage, office, egg packing and store. New access drive.	Objection	
000268	North Street, Charminster Erect dwelling and carport	Objection	
000371	St Mary's School, Charminster Extend the existing car park and re-locate the front gates.	No objection	Approved 3 cons
000167	Land adjacent to Cowden, Charminster Renovate & extend dwelling, incorporating outbuildings	No objection	
000403	Roman Road Farm, Old Sherborne Road, Charminster Erect single storey extension	No objection	Approved 2 cons
000446	17 North Street, Charminster Erect 2 roof dormers	No objection	Approved 2 cons
000494	Land at Chestnut Rd, Charlton Down Erect 85bed nursing home, & associated parking/ landscaping	No objection	Comments made
000658	Riverside Cottage, Charminster Erect extension		

Tree Applications

TP/07/0007	4a Westleaze Close, Charminster To shape/prune Ash tree, and to fell Horse Chestnut and replace with Magnolia	No objection re Ash Comments made re Horse Chestnut.	- Granted - Refused
CA/07/00033	Nursing Home Site, Charlton Down To fell 5 Horsechestnut trees, 1 Sycamore tree & 20 Ash/Maple trees. To remove large limb from 1 Beech tree	Objection	Granted
TP/07/00067	4 Westleaze Close, Charminster To reduce the crown of 1 Hornbeam by approx. 40%	No objection	Granted
CA/07/00100	Summerhill House, Charlton Down To perform surgery on 6 trees and fell 31	—	Granted
TP/07/00104	4 Westleaze Close, Charminster	No paperwork rec'd from WDDC	Granted

b) Appeals - none

- c) Other planning matters – CD Nursing Home name – names suggested by developers are not considered suitable. Suggestions of other names to be brought to next meeting.

2007/59 **District Councillor's Report** – apologies received – no report

2007/60 **County Councillor's Report** – apologies received – no report

2007/61 **Matters of Information and Interest**

- Details of general post circulated
- Conservation Area Consultations – details given
- Places For people Invitation – 11.05.07 – stronger and more inclusive communities
- County Park network – green Flag award course

Meeting closed at 10.40pm

Date :

Chairman :