**Charminster Parish Council meeting Tuesday 7th November 2017**

**at Charlton Down Village Hall at 7.00pm**

**Draft Minutes**

**Present:** Mark Simons (Chair) (MS), Carol Matthews (Vice-Chair) (CM), Kenneth Addison (KA),

Keith Beeson (KB), Richard East (RE), Mandy Edwards (AE), Susie Pearson (SP), Peter White (PW),

Tim Yarker (TY), Iain Young (IY)

**In attendance**: Sarah Davies (Acting Clerk), District Councillor Fred Horsington (FH) (arrived 8.25pm) and 6 members of the public.

2017/141 **Declarations of Interest** – to record declarations of interest in any item on the agenda.

 None declared.

2017/142 **To consider grant of dispensations**

None received.

2017/143 **To receive apologies for absence**

Apologies had been received from Gill Reese, Sandie Woodrow and County Councillor Jill Haynes

2017/144 **To approve the minutes** of the meeting held on 26th September 2017 and 3rd October 2017.

 PW proposed accepting the minutes of the 26th September as an accurate record. KB seconded. All in favour.

 KB proposed the following amendments to the minutes of the 3rd October 2017:

 In item 2017/140 delete “The meeting will be clerked by Sarah Davies” as members were not informed of this at the meeting. In item 2017/134, delete “and pass them to the Finance and General Purposes Committee for review before being put forward as a recommendation for approval to the full council” and replace it with “to a later meeting”.

 IY proposed the minutes be accepted with these amendments. KA seconded. Majority in favour.

2017/145 **Matters arising from the above minutes**

CM informed members that her meeting with Meadfleet has not taken place yet.

MS confirmed that the DCC Highways Committee has recommended to Cabinet that the speed limit on the C12 be lowered to 40mph along the Westleaze section. Cabinet meet later this month.

MS and CM have provided DCC with locations for speed tubes to be installed along North Street.

2017/146 **Public Discussion Period**

MS suspended the meeting at 7.14pm for the public discussion period.

Michelle McNulty, Chairperson of Charminster Pre-School informed everyone she is standing down as Chair in order to fill the Administrator’s position. Pre-School would like to recruit a new Chairperson from the wider community and asked for the Parish Council’s help with finding the right person. The Chairperson would need to attend 7 meetings per year and the post is open to all and does not need to be a parent of a child in pre-school. CM to put details on PC website and Facebook page.

2 residents spoke about their concerns regarding the planning application for Land off East Hill which includes a dog walking/activity area. Their concerns included the potential noise that would be created and the increase in traffic down Wolfeton Lane as well as the proximity of the development to the footpath.

A request was made for a mirror to be installed on East Hill on the bend or a sign warning drivers. The PC will contact Jack Daniels about a mirror.

The meeting resumed at 7.33pm.

2017/147 **District Councillors Report**

TY informed the meeting that the Secretary of State has announced he is minded to approve the restructuring of local government in Dorset. The next part of the process lasts until the 8th January. After that orders are placed in Parliament with a decision being made at the end of March. If it goes ahead, the new authority would start on 1st May 2019.

TY also spoke about the Dorset Waste Partnership which is now working well with a £1.5m underspend.

The WDDC Planning Committee has approved a new housing development in Bridport which will significantly increase social housing stock in the county.

2017/148 **County Councillors Report**

None received

2017/149 **To consider request from St Mary’s School, Charminster for Forest School Scheme**

MS read out a letter from Suzanne Garner, Headteacher of St Mary’s, requesting a donation of £850 towards the cost of its Forest School Scheme. As there was no explanation of what the Forest School scheme was, Councillors were unable to ascertain the educational benefits of the scheme. It was also agreed that the cost would be an annual one and the PC already contributes £500 annually towards the Life Education Van. SP proposed the PC turn down the request. RE seconded. All in favour.

2017/150 **Charminster Village 20mph zone – decision on extent.**

TY proposed the PC agree to the zones marked on the map provided by Mike Potter of DCC. The zone should go as close to the C12 as regulations allow. RE seconded. All in favour.

2017/151 **The future of the Pilot Magazine –** to take a decision on the acceptability of the proposed vehicle for the divestment of the magazine from the PCC.

TY confirmed the working party had met and discussed the best vehicle to move the project forward. John Pearson has found a new editor. TY explained that the following would need to happen:

* Minimum of 3 trustees needed.
* The group’s Charitable purpose be defined.
* A name be decided upon for the group.
* The group’s structure be agreed upon.
* A Governing document produced.
* Be registered with the Charity Commission.

TY proposed that the Pilot should be managed as a Charitable Incorporated Organisation and initially have 3 trustees, 2 of whom must come from Charminster Parish Council and one from Stinsford Parish Council. The Charitable purpose would be “The publication of a free community magazine and media to support community cohesion and community building in the Civil Parishes of Charminster and Stinsford”.

The Charity’s name would be Charminster, Charlton Down and Stinsford District Community Publications. But The Pilot would still be the name of the publication.

KA seconded. All in favour.

2017/152 **New Community Hall – to discuss acceptance mechanisms and authorise development of a management strategy.**

There was a lengthy discussion about the future management of the community hall. TY proposed the Parish Council forms a working party to bring the hall to completion and get it running as a community hall with all decisions being made by the full Parish Council. CM seconded. All in favour.

2017/153 **SID costings**

Defer to the next meeting

2017/154 **To agree a date for the next meeting of the Finance and General Purposes committee**

The next meeting will be 21st November at 7pm.

2017/155 **Policies to be agreed and adopted:**

Defer the following policies to a later date (Complaints, Equality, Health and Safety)

 MS and CM will look at Staff Appraisal in time for the F&GP meeting.

2017/156 Fi**nance**

1. Financial Statement
2. Payments to be agreed

CM proposed accepting the financial statement and payments. IY seconded and all voted in favour.

2017/157 **Planning Matters**

**WD/D/17/002162 – 21 Meadow View, Charminster (erect annex extension with a bedroom in the roof void)**

PW proposed the Parish Council raises no objection to the plans. SP seconded. All in favour.

**WD/D/17/002525 – 32 Meech Way, Charlton Down (erect single storey extension)**

PW proposed the Parish Council raises no objection to the plans. KA seconded. All in favour.

**WD/D/17/002334 – Land off East Hill Road, Charminster (change of use to dog walking/activity area together with formation of fenced enclosure)**

There was lengthy discussion about this application and TY and RE reported they have received objections from nearby residents. KB proposed the Parish Council strongly object on the grounds of potential noise nuisance, effect on local residents, lack of hygiene facilities for staff and restricted access. TY seconded. Majority in favour.

**WD/D/17/002262 – New Buildings, Wolfeton Eweleaze Road, Charminster (erect poultry rearing house)**

IY proposed the Parish Council object on the grounds of overdevelopment on the site as a whole. SP seconded. All in favour.

2017/158 **Charlton Down and Forston**

1. Forston Noticeboard

Defer to next meeting

1. Orchard Pruning

2 more quotes are required before the December meeting. The work needs to be completed by the end of March

2017/159 **Charminster**

1. Skateboard feature for North Street play area

KB had obtained costs from the company who built the Dorchester Skate Park. The cost for a half pipe is approx. £40,000 so more investigations are required.

1. Hedge Cutting

KB to speak to IY – costs are needed for the December meeting so that costs can be agreed, and the work carried out in January.

2017/160 **Matters of Information and Interest and items for next agenda**

None

2017/161 **Date of next meeting – 5th December 2017 at Charlton Down Village Hall at 7pm**

The meeting closed at 9.05pm