

**Charminster Parish Council meeting Tuesday 1st May 2018
at Charlton Down Village Hall at 7.00pm**

Draft Minutes

Present: Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Amanda Edwards (AE), Richard East (RE), Ben Lucas (BL), Gill Reese (GR), Peter White (PW), Sandie Woodrow (SW), Tim Yarker (TY), Iain Young (IY)

In attendance: Sarah Davies (Acting Clerk), County Councillor Jill Haynes (JH) and District Councillor Fred Horsington (FH)

2018/063 **To elect a Chairman**

CM proposed Mark Simons as Chair. IY seconded. There were no other nominations. All in favour. MS and the Clerk signed the declaration of office.

2018/064 **To elect a Vice-Chairman**

SW proposed Carol Matthews as Vice-Chair. AE seconded. All in favour. CM and the Clerk signed the declaration of office.

2018/065 **Declarations of Interest** – to record declarations of interest in any item on the agenda.
None declared.

2018/066 **To consider grant of dispensations**

None received.

2018/067 **To receive apologies for absence**

Apologies had been received from PCSO Sarah Pilcher

2018/068 **Co-option of North Ward Councillor**

CM proposed Benjamin Lucas be co-opted as a North Ward Councillor. SW seconded. All in favour. BL and the Clerk signed the declaration of office. MS welcomed BL to the Parish Council and invited him to join the other Councillors.

2018/069 **To approve the minutes** of the meeting held on 3rd April 2018 and 10th April 2018.

CM proposed accepting the minutes of the 10th April 2018 as an accurate record. KB seconded. Majority in favour.

SW proposed accepting the minutes of the 3rd April 2018 as an accurate record. PW seconded. Majority in favour.

2018/070 **Matters arising from the above minutes**

It was agreed the South Ward Amenities Advisory Committee and the North Ward Amenities Advisory Committee should meet to discuss the S106 monies available.

Action: Clerk to arrange meetings

A date for the 2019 litter pick will be agreed at the June meeting.

Action: item for June agenda

MS confirmed he had met SW's husband on site to look at the footpath on North Street. MS will draw up a basic plan to present to DCC.

Action: MS to draw up plan for footpath

2018/071 **Public Discussion Period**

No members of the public were present.

2018/072 **District Councillors Report**

FH informed the meeting that the Shadow Authority is being formed to take things forward to 2019.

TY confirmed that once the Shadow Authority has been legally formed, the recommendations for the ward boundaries will be passed to the Boundary Commission who will put the proposals out for consultation. At the moment it is proposed there will be 82 councillors in rural Dorset and it is proposed that Charminster would fall in to a ward comprising Godmanstone, Stratton, Frampton, Bradford Peverell and Stinsford and Charminster

TY will attend a meeting at WDDC on 2nd May regarding the Transfer of Assets. He will report back to members.

MS informed Members he had been invited to attend a meeting with Dorchester Town Council and its Consultants to discuss development north of the water meadows in relation to the local plan. MS will reinforce the PC's opposition to further development in Charminster changing it from a "village" but also state if there is to be development it needs to come with the appropriate infrastructure and masterplan.

2018/073 County Councillors Report

JH reported that the budget for Adult Social Care had come in £8,000 under budget which in the present climate she felt was a huge achievement. £1.5million will be spent on modular housing to meet the adult social care needs. The housing will be placed on County Council owned land in Wareham and Bridport and will also be used to house keyworkers who cannot afford to live in Dorset. JH left the meeting at 7.40pm

2018/074 Councillors to serve on committees

Finance & General Purposes Advisory Committee: Chair, Vice-Chair, KB, AE, RE
 South Ward Planning Committee: Chair, Vice-Chair, PW, IY, TY
 North Ward Planning Committee: Chair, Vice-Chair, SW, GR, AE
 South Ward Amenities Advisory Committee: All members
 North Ward Amenities Advisory Committee: All members

SW proposed the above list be accepted. PW seconded. All in favour.

2018/075 Representatives

DAPTC: KB, CM
 Charminster Village Hall: RE
 Charlton Down Village Hall: BL
 Rights of Way Officers: MS, GR
 Trees Officers: MS (South Ward), CM (North Ward)
 Flood Wardens: TY, KB, CM, Bob Brinton

TY proposed the above list be accepted. AE seconded. All in favour.

2018/076 Annual Cemetery Report

	2014-2015	2015-2016	2016-2017	2017-2018
Interments	8	4	6	3
Ashes only	1	1	2	2
Advance grave purchase	3	1	2	3
Memorials placed	6	2	9	8

The annual cemetery report was noted. It was agreed the F&GP committee review the cemetery prices at its next meeting.

2018/077 Planning Matters

WD/D/18/000409 – 10 West Hill, Charminster

There was lengthy discussion about the size and design of the proposed extension. TY proposed the Parish Council object on the grounds of the bulk and scale of the proposals and the affect on the symmetry of the two houses in the conservation area. RE seconded. Majority in favour. 1 abstention.

WD/D/18/000680 – 1 York Close, Charminster

PW proposed the Parish Council raises no objection to the application. IY seconded. Majority in favour.

2018/078 Finance

- a) Financial Statement
- b) Payments to be agreed
 CM proposed accepting the financial statement and payments. KB seconded. Majority in favour. MS signed the bank statements.
 SW proposed spending up to £150 on the repair of the tennis court nets. AE seconded. Majority in favour.

- c) CM proposed the F&GP committee meet in May. KB seconded. Majority in favour. KB requested a review of all PC policies takes place.

2018/079 **Charlton Down**

- a) Deep Water Sign
Following requests from Charlton Down parents, CM proposed spending up to £20 on deep water signs for the Nature Area.
Action: Clerk to order signs
- b) CM proposed spending up to £20 on “please keep this gate closed” sign for the MUGA gate and the gate at the entrance to the Cricket Club road. AE seconded. All in favour.
Action: Clerk to order signs
- c) Allotments
The Clerk explained that the allotments committee were struggling to maintain the paths between the allotments. It was agreed the Clerk should obtain prices for the June meeting.
Action: Item for June agenda

2018/080 **Matters of Information and Interest and items for next agenda**

CM proposed spending up to £50 on wood for George Legg to build bird boxes for the Nature Area. AE seconded. All in favour.

SW proposed extending the temporary arrangements for Clerk cover until the June meeting. CM seconded. All in favour.

CM and SW reported that a home made “Speed Camera ahead” sign has been placed at the side of the road past Cowden Farm.

Action: Clerk to contact Highways to get it removed

KB requested that the Community Hall working party meet before the next Parish Council meeting.

Action: MS to arrange

DCC has requested that the Parish Council arrange for 3 traffic surveys to be done in the proposed 20mph zone. Item for June agenda.

Action: Item for June agenda

KB asked the Clerk to chase the results of the traffic surveys carried out in North Street.

Action: Clerk to contact Highways

SW proposed spending up to £100 on cutting Princes Plot. TY seconded. Majority in favour.

KB and the Clerk to discuss the Risk Assessment.

2018/081 **Date of next meeting – 5th June at Charminster Village Hall at 7pm**

The meeting closed at 8.25pm