

**Charminster Parish Council meeting Tuesday 2<sup>nd</sup> October 2018  
at Charlton Down Village Hall at 7.00pm**

**Draft Minutes**

**Present:** Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Mandy Edwards (ME), Richard East (RE), Caroline Elliman (CE), Ben Lucas (BL), Gill Reese (GR), Sandie Woodrow (SW), Iain Young (IY)

**In attendance:** Sarah Davies (Clerk), County Councillor Jill Haynes and 3 members of the public.

- 2018/139 **Declarations of Interest** – to record declarations of interest in any item on the agenda.  
Gill Reese declared an interest in item 2018/148 Planning Application for Riverside Cottage
- 2018/140 **To consider grant of dispensations**  
None received.
- 2018/141 **To receive apologies for absence**  
Apologies had been received from Geri Brown, Peter White, Tim Yarker and District Councillor Fred Horsington.
- 2018/142 **Co-option of South Ward Councillor**  
Following the proposal at the 4<sup>th</sup> September meeting, MS welcomed Caroline to the Parish Council and she signed the declaration of acceptance of office.
- 2018/147 As County Councillor Jill Haynes had another Parish Council to attend that evening, MS brought item 2018/147 forward.  
JH explained that a lot of work is being done on forming the new Council. A new Chief Executive (Matt Prosser) has been appointed. JH went on to discuss Tier 2 appointments and the rationalisation of Council Tax. JH left the meeting at 7.15pm
- 2018/143 **To approve the minutes of the meetings held on 4<sup>th</sup> September 2018 and 25<sup>th</sup> September 2018**  
CM proposed accepting the minutes of the 4<sup>th</sup> September 2018 as an accurate record. IY seconded. Majority in favour.  
RE requested the minutes of the 25<sup>th</sup> September 2018 be changed to read “Higher Burton Farm” instead of “Lower Burton Farm”. All agreed. IY proposed the minutes, with that alteration, be accepted as an accurate record. CM seconded. Majority in favour.
- 2018/144 **Matters arising from the above minutes**  
KB asked if the Clerk has signed her contract of employment. MS to liaise with the Clerk.
- After discussions with Highways about the Higher Charminster Footpath planning application, MS informed the meeting that Highways has confirmed that the Parish Council should submit a basic planning application that explains the change of land use with a simple plan. MS will apply for planning permission.
- Action: MS to apply for planning permission**
- MS informed the meeting that there will be a Public Consultation in November about the masterplan for Dorchester (this is separate from the North Dorchester proposals). The plan will look at parking, shopping etc and he encouraged members and the public to attend the event.
- Action: Clerk to advertise consultation event when dates are provided**
- 2018/145 **Public Discussion Period**  
MS suspended the meeting at 7.28pm
- A question was asked about the underfloor heating in the new community hall. MS confirmed it would be a gas-powered boiler with water underfloor heating in each room. The heating would be quick to heat, and each room will be zoned.
- A resident of Mill Lane requested the Parish Council consider installing a photo sensitive light at Alley Bridge. The idea was discussed, and members agreed it was a rural area and a light was not necessary as anyone walking in that area at night should carry a torch as the whole area is dark, not just Alley Bridge.

The same resident asked if members are aware of the Save the Area North of Dorchester (Stand) Campaign being run by Alistair Chisholm. MS reminded members that as this is a political campaign, it is important for the Parish Council to step back from it as the Parish Council must not be political. The resident asked if the Parish Council is considering developing a neighbourhood plan as he felt this would help prevent the North Dorchester development. MS explained that this has been discussed on several occasions and reminded the resident that a neighbourhood plan is not for preventing development and as the North Dorchester development is predominantly in Stinsford Parish it would not be of benefit anyway.

MS resumed the meeting at 7.48pm

2018/146 **District Councillors Report**

None received

2018/147 **County Councillors Report**

Covered earlier in meeting

2018/148 **Planning Matters**

WD/D/18/002060 – 11 North Street, Charminster (Internal and external repairs and alterations)  
KB proposed the Parish Council support the application. IY seconded. All in favour.

WD/D/18/002120 – Riverside Cottage, Forston (erect single stable for pony)  
GR left the meeting whilst the item was discussed.

CM proposed the Parish Council support the application. IY seconded. All in favour.

2018/149 **Finance**

a) Financial Statement – MS signed the bank statements.

b) Payments to be agreed.

CM proposed accepting the financial statement, payments including an additional payment of £300 + VAT to the external auditor. KB seconded. All in favour.

MS requested an additional payment be made to Bob Brinton for cutting the grass on the Higher Charminster footpath. He has cut this for the last two seasons. CM proposed paying £50. RE seconded. All in favour.

c) External Auditors Report

KB proposed we note the external auditors report. CM seconded. Majority in favour.

2018/150 **Attendance at DAPTC AGM**

MS proposed a note of thanks to KB for offering to attend the AGM.

**Action: Clerk to book place**

2018/151 **Charlton Down**

a) To discuss whether to hold a dedication/handover for the new WW1 bench,  
CM proposed the Parish Council hold a dedication in the afternoon on Remembrance Day. BL offered to give the dedication and will write a short article for the Pilot giving the date and time. ME to design a poster to go on notice boards and Facebook. GR seconded. All in favour.

**Action: BL to write article for Nov Pilot**

ME proposed spending £30 on a plaque for the bench. IY seconded. All in favour.

BL thanked everyone involved in the Apple Pressing Day and all agreed it had been a great community event.

2018/152 **Charminster**

a) South Ward Grass & Hedge Cutting Contract

CM suggested amending the section for the play areas to include a paragraph on spraying the weeds in the bark and under picnic tables.

KB proposed the contract (with the above amendment) be the basis of the Tender documents. CM seconded. Majority in favour.

b) Dogs on leads in Cemetery

MS explained the PC had been asked to review the No Dogs rule in the Cemetery. This was discussed, and KB proposed that with immediate effect Dogs on Leads would be allowed and the Clerk will arrange for the appropriate signage to be installed. CM seconded. Majority in favour.

**Action: Clerk to change signage**

2018/153 **Matters of Information and Interest and items for next agenda**

CM requested that the purchase of a second speed watch kit be added to the November agenda.  
CM requested that installation of a new SID post on the C12 be added to the November agenda  
KB requested that the PC discuss its general IT policy (including use of the website/Facebook) at the November meeting.

**Action: Items for the November meeting**

GR asked the Clerk to look at the footpath consultation for the diverted footpath at Charminster Farm.

**Action: Clerk to investigate**

2018/154 **Date of next meeting – 6<sup>th</sup> November at Charminster Village Hall**

The meeting closed at 8.23pm