

**Charminster Parish Council meeting Tuesday 4<sup>th</sup> September 2018  
at Charminster Village Hall at 7.00pm**

**Draft Minutes**

**Present:** Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Mandy Edwards (ME), Richard East (RE), Gill Reese (GR), Peter White (PW), Sandie Woodrow (SW), Tim Yarker (TY), Iain Young (IY)

**In attendance:** Sarah Davies (Clerk)

2018/115 **Declarations of Interest** – to record declarations of interest in any item on the agenda.  
None declared.

2018/116 **To consider grant of dispensations**  
None received.

2018/117 **To receive apologies for absence**  
Apologies had been received from Ben Lucas and County Councillor Jill Haynes

2018/118 **Co-option of North Ward Councillor**  
CM proposed Geri Brown be co-opted on to the North Ward. SW seconded. Majority in favour. MS welcomed Geri to the Parish Council and she signed the declaration of acceptance of office.

2018/119 **Co-option of South Ward Councillor**  
IY explained that 3 candidates had been interviewed all of whom were of high quality. The interviewing panel's recommendation to propose Caroline Elliman be co-opted was greatly influenced by the fact that currently South Ward has 5 male members and no female members. IY proposed that Caroline Elliman be co-opted on to the South Ward. CM seconded. Majority in favour. Caroline will be invited to join the Parish Council at the October meeting.

**Action: Clerk to contact all candidates**

2018/120 **To approve the minutes** of the meeting held on 3<sup>rd</sup> July 2018  
CM proposed accepting the minutes of the 3<sup>rd</sup> July 2018 as an accurate record. SW seconded. Majority in favour.

2018/121 **Matters arising from the above minutes**  
DCC and the Parish Council are still trying to progress the cycle path between Charlton Down and Charminster. Due to some land owners not wishing for the cycle path to go over the road owned by themselves, DCC is currently in negotiations with other land owners to see if the path can be slightly re-routed to enable the scheme to go ahead.

MS has met with Ian Madgwick and Highways to discuss the plans for the Higher Charminster footpath to enable planning permission to be obtained. He has asked them to come up with a scheme to enable progress to be made. MS will ask Jill Haynes to chase this up.

2018/122 **Public Discussion Period**  
MS suspended the meeting at 7.08pm.  
A question was asked about the Local Plan. TY confirmed that a drop-in session is being held on Thursday 6<sup>th</sup> September between 10am and 7pm at Charminster Village Hall. Alternatively the plan is available to be viewed online or at South Walks House. It was agreed the Parish Council will arrange an extraordinary meeting to agree the PC's response to the consultation.

**Action: Clerk to arrange meeting**

The Parish Council was asked by a resident to contact Wyatt Homes regarding the footpath from North Street up to the new houses as the resident had been assured by Wyatt Homes that it would be improved as part of the building works.

**Action: Clerk/MS to contact Wyatt Homes**

MS resumed the meeting at 7.25pm

2018/123 **District Councillors Report**  
TY confirmed the Local Government Review is still going ahead despite the Borough of Christchurch initiating a judicial review against the process which the Secretary of State dismissed. Interviews for the new Chief Executive of Dorset Council are taking place.

Work is going ahead for the first budget of the new council. This will be put to the Shadow Executive and then the Shadow Council towards the end of the year.

The Public Consultation for the Boundary Review has now closed. The proposal is that Charminster Parish Council is no longer associated with Cerne Abbas but instead will sit in the Civil Parish of Charminster which will include Charminster & Charlton Down, Frampton, Stratton, Bradford Peverell and Stinsford.

TY and MS spoke about the Charminster Farm planning application. It was agreed that MS will represent the Parish Council at the Planning Committee Meeting being held on Thursday 13<sup>th</sup> September.

**Action: Clerk to register MS to attend**

MS informed members that he has been asked by WDDC Planning Department to work alongside the planning consultant it has employed to fight the appeal in relation to the Strawberry Fields Development.

Fred Horsington confirmed he is attending a site visit at Charminster Farm in the next couple of weeks.

2018/124 **County Councillors Report**  
No report received

2018/125 **Planning Matters**  
WD/D/18/001387 – 46 North Street, Charminster (erection of two storey side extension and single storey rear extension)  
TY confirmed he had visited the neighbouring properties. One neighbour was aware of the plans and had no objections. The other neighbour was not in but TY left details of the application and how to comment on Dorset For You. As yet no comments are showing.  
TY proposed the Parish Council raise no objection. IY seconded. Majority in favour.

2018/126 **Finance**  
a) Financial Statement  
b) Payments to be agreed  
SW proposed accepting the financial statement, payments including an additional payment of £138.54 to Mark Simons to reimburse him for materials purchased over the summer to complete PC projects. TY seconded. Majority in favour. MS signed the bank statements.

2018/127 **Parish Clerk Appointment**  
Sarah Davies (SD) left the room.  
MS discussed the fact that the Parish Council advertised the role and no one other than SD came forward. MS said how well SD had worked for the PC and proposed offering the job to SD on a permanent basis. ME seconded. All in favour.

**Action: MS to issue contract**

2018/128 **Charminster**  
a) Specification for Community Hall  
MS discussed the hall specification that had been circulated to all members prior to the meeting. It was agreed that MS will ask Wyatt a few questions regarding the make and model of the proposed commercial dishwasher and cooker and the size of the fridge. He will also check the lighting specification after a question from a member of the public present, regarding appropriate lighting for badminton.  
TY proposed that authority to accept the specification be given to MS/CM and KB once they are happy with the answers to the questions above. IY seconded. Majority in favour.

**Action: MS to liaise with Wyatt Homes**

b) South Ward Grass Cutting and Hedge Cutting contract  
SD explained the Grass Cutting contract is due for renewal in February. It was agreed that grass cutting, hedge cutting, the raised pavement and possibly Princes Plot should be included in the new contract.  
SW proposed an advert for the tendering process be placed in the October edition of the Pilot. CM seconded. All in favour. KB, IY and SD will work together on the new contract and present it to the October meeting.

**Action: SD to place advert in Pilot  
KB, IY and SD to create new contract**

- c) Princes Plot  
SD informed the meeting that The Studio School is looking for a community project so it was agreed that they should be invited to carry out some work at Princes Plot.  
**Action: Clerk to contact Studio School**  
IY offered to repair the step at the top of Princes Plot.
- d) Higher Charminster Footpath  
Discussed earlier in meeting

2018/129 **Charlton Down**

a) **Nature Area and Orchard**

CM informed the meeting that the date for the Apple Pressing Day has been brought forward to 30<sup>th</sup> September.

2018/130 **Local Plan Review – Consultation**

Discussed earlier in meeting

2018/131 **Dorset AONB Management Plan – Consultation**

It was agreed to make no comment

2018/132 **Matters of Information and Interest and items for next agenda**

SW asked the Clerk to arrange for Highways to clear the cyclepath from North Street to Weirs Roundabout of loose chippings following the recent resurfacing.

KB asked the Clerk to request Highways cut back the vegetation on the cyclepath from North Street towards Stratton.

**Action: Clerk to contact Highways**

2018/133 **Date of next meeting – 2<sup>nd</sup> October at Charlton Down Village Hall**

The meeting closed at 8.23pm