

**Charminster Parish Council meeting Tuesday 6th November 2018
at Charminster Village Hall at 7.00pm**

Draft Minutes

Present: Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Mandy Edwards (ME), Richard East (RE), Caroline Elliman (CE), Ben Lucas (BL), Gill Reese (GR), Peter White (PW), Sandie Woodrow (SW), Tim Yarker (TY), Iain Young (IY)

In attendance: Sarah Davies (Clerk), District Councillor Fred Horsington, PCSO Sarah Pilcher and 2 members of the public.

2018/155 **Declarations of Interest** – to record declarations of interest in any item on the agenda.
Tim Yarker declared an interest in item 2018/164c Request from CCDSCP for a loan of £750

2018/156 **To consider grant of dispensations**
None received.

2018/157 **To receive apologies for absence**
Apologies had been received from Geri Brown and County Councillor Jill Haynes

2018/158 **To approve the minutes of the meeting held on 2nd October 2018**
CM proposed accepting the minutes of the 2nd October 2018 as an accurate record. RE seconded. Majority in favour. MS signed and dated the minutes.

2018/159 **Matters arising from the above minutes**
MS provided an update on the Higher Charminster footpath planning application. As the area is subject to flooding, a flood statement needs to be prepared as well as a tree & hedgerow statement. A drawn plan also needs to be provided which MS is working on. He hopes to submit the application soon.

2018/160 **Public Discussion Period**
MS suspended the meeting at 7.08pm

There were no questions from the public although the two members present did introduce themselves as new residents of Charminster Farm. MS welcomed them to the meeting and to the village.

MS resumed the meeting at 7.10pm

2018/161 **District Councillors Report**
TY spoke about the result of the Local Government Boundary Review and stated that Charminster will remain the same as put forward in the draft proposals. The new electoral division called Charminster St Mary will include Charminster, Stinsford, Bradford Peverell, Stratton and Frampton TY also spoke about the Local Plan. The new Dorset Council will need to create a single local plan for the whole area, and this will probably subsume the existing and developing local plans.

TY and FH both spoke about the departure of the current DCC Chief Executive who will leave at the end of November.

MS informed members that he had received a letter from WDDC Planning department asking the Parish Council to send a letter of support for WDDC's bid for the Central Government's Garden Communities fund for the North Dorchester Development. A response was required by Thursday 8th November despite the letter only being received on the 6th November. Although members agreed that the creation of a masterplan by WDDC is imperative if the scheme goes ahead, a letter of support from Charminster PC could be misleading and suggest that the PC supports the development.

IY proposed the Parish Council makes no response. RE seconded. Majority in favour.

MS welcomed PCSO Sarah Pilcher to the meeting. SP spoke about the theft of a trailer and shed break-in at Brooklands Farm, Forston and the theft of two sheds at the Stratton Allotments.

SP will speak to the Site Manager at Charminster Farm and request his staff park in the car park on site and not on Weir View.

2018/162 **County Councillors Report**

None received

2018/163 **Planning Matters**

WD/D/18/002260 – 10 West Hill, Charminster

IY proposed the Parish Council raises no objection to the application. PW seconded. All in favour.

WD/D/18/002205 – Land opposite 24 & 25 Herrison Cottages.

CM proposed the Parish Council raises no objection to the application. TY seconded. All in favour.

2018/164 **Finance**

a) Financial Statement – MS signed the bank statements.

b) Payments to be agreed.

MS brought forward item c) to consider the request from CCDSCP (The Pilot) for a loan of £750 to cover temporary shortfall in funds. TY confirmed the loan would be repaid by 31st March 2019.

RE proposed the Parish Council provide the loan of £750. PW seconded. Majority in favour. TY abstained from the vote.

MS requested that he be reimbursed the sum of £33.46 for the materials he bought to repair the information board at Princes Plot.

CM proposed accepting the financial statement and payments including the additional payment of £33.46. SW seconded. Majority in favour.

d) CM proposed the F&GP committee meet before the next PC meeting. RE seconded. All in favour.

Action: Clerk to arrange meeting

2018/165 **Community Hall**

MS informed members that the community hall is progressing well. KB has prepared a spreadsheet listing what needs to be done before the PC take ownership of the hall.

KB suggested that a standing committee with delegated powers be created to allow arrangements to be progressed outside of Parish Council meetings. KB suggested the committee be made up of 5 councillors (Quorate to be 3) and 4 members of the public. CM, MS, TY, CE and SW offered to join the committee and the two members of the public present also offered to join.

TY proposed the committee be formed on the above basis. ME seconded. All in favour.

Action: Clerk to arrange first meeting

2018/166 **Charminster**

a) Replacement of bench by river near Princes Plot

The Clerk explained that the bench currently in situ was built by MS approx. 20 years ago and paid for by the sons of a couple who live in Charminster. The clerk has spoken to the couple and they are happy for the bench to be replaced as it is now rotten.

SW proposed spending up to £350 on a new bench. CM seconded. Majority in favour.

Action: Clerk to order new bench

b) 20mph speed limit

The Clerk confirmed she has contacted Highways and requested the 20mph speed limit change is implemented now that the traffic surveys are complete and the CSW team expanded to cover the area. The response from Highways was that existing outstanding traffic regulation orders will take priority over community funded requests and there may be a delay. It was agreed to ask Jill Haynes to chase this up.

Action: Clerk to contact Jill Haynes

c) Agree the Broken Cross Playground Lease

KB proposed the Parish Council agree to the new lease and the Chair and Vice-Chair sign the paperwork when it is received.

IY seconded. All in favour.

Action: Clerk to inform the solicitors

- d) Princes Plot
KB confirmed that the Studio School would like to do some annual work on Princes Plot. Some materials may need to be paid for but no amount agreed to date.

2018/167 **Charlton Down**

- a) Charlton Down Maintenance Contract
KB proposed a few minor amendments which he will send to the Clerk. SW proposed the contracts be agreed subject to the minor amendments. CM seconded. Majority in favour.
- b) Charlton Down Cricket Club
CM spoke about the informal conversations she has had with members of the Cricket Club committee regarding the Pavilion and Ground now that the S106 monies given to the Cricket Club have run out. It was agreed that CM and a South Ward member can continue discussions to see if a suitable outcome for all is possible.

2018/168 **Speed Indicator Device and Speed Watch Kit**

- a) CM proposed spending £200 on a second speed watch kit so that the new team of speed watch volunteers can use the kit in the proposed 20mph speed limit area. KB seconded. All in favour.

Action: Clerk to order equipment

- b) It was agreed that a second Speed Indicator Device site in Charminster would be beneficial (on the C12) but in order to satisfy DCC requirements, a traffic survey has to be carried out to establish average speeds. TY proposed spending £250+VAT on a traffic survey on the C12 near the layby. RE seconded. All in favour.

Action: Clerk to order survey

2018/169 **Light Pollution from Poundbury**

CM informed the meeting that several residents had complained to her about the light pollution from the dome in Poundbury. CM proposed the Parish Council contact Planning Enforcement and Ben Murphy (Development Director for Poundbury) as Rod Mainstone from DCC Street Lighting is of the opinion the light is contrary to planning permission. KB seconded. Majority in favour.

Action: Clerk to contact Planning & Ben Murphy

2018/170 **Parish Council's IT policy**

It was agreed that CM and the Clerk will set up the members area on the website so members can access documents for meetings from the website.

Action: Clerk and CM to work on website

2018/171 **Matters of Information and Interest and items for next agenda**

SW reminded members about the WW1 bench dedication taking place on Sunday at 2.30pm

2018/172 **Date of next meeting – 4th December 2018 at 7pm at Charlton Down Village Hall.**

The meeting closed at 8.35pm