

**Charminster Parish Council Extraordinary meeting Tuesday 27<sup>th</sup> February 2018  
at Charlton Down Village Hall at 7.00pm**

**Draft Minutes**

**Present:** Mark Simons (Chair) (MS), Carol Matthews (Vice-Chair) (CM), Kenneth Addison (KA), Keith Beeson (KB), Richard East (RE), Mandy Edwards (AE), Susie Pearson (SP), Gill Reese (GR), Peter White (PW), Sandie Woodrow (SW), Tim Yarker (TY), Iain Young (IY)

**Also in attendance:** Sarah Davies (Acting Clerk)

2018/022      **Declarations of Interest** – to record declarations of interest in any item on the agenda.  
None declared.

2018/023      **To consider grant of dispensations**  
None received.

2018/024      **To receive apologies for absence**  
Apologies had been received from County Councillor Jill Haynes

2018/025      **Resignation of the Clerk and arrangement for temporary cover**  
MS confirmed that Zoe Huckle had resigned with immediate effect as Clerk to the Parish Council. Whilst any outstanding issues are dealt with it was agreed not to start the recruitment process.  
Sarah Davies, the Responsible Financial Officer and former Clerk offered to provide cover for the next few months until a new clerk is recruited. SW proposed Sarah Davies provides cover initially for 3 months. KA seconded. All agreed.

The meeting closed at 7.20pm