

**Charminster Parish Council meeting Tuesday 2nd April 2019
at Charminster Village Hall at 7.00pm**

Draft Minutes

Present: Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Geri Brown (GB), Mandy Edwards (ME), Richard East (RE), Ben Lucas (BL), Gill Reese (GR), Peter White (PW), Iain Young (IY)

In attendance: Sarah Davies (Clerk) and 1 member of the public.

2019/030 **Declarations of Interest** – to record declarations of interest in any item on the agenda.
None received.

2019/031 **To consider grant of dispensations**
None received.

2019/032 **To receive apologies for absence**
Apologies had been received from Caroline Elliman and Tim Yarker

2019/033 **To approve the minutes of the meeting held on 5th March 2019**
IY proposed accepting the minutes of the 5th March 2019 as an accurate record. KB seconded. Majority in favour. MS signed and dated the minutes.

2019/034 **Matters arising from the above minutes**
All agreed that the Litter Pick had been well attended despite the bad weather.

2019/035 **Public Discussion Period**
MS suspended the meeting at 7.05pm

There were no comments from the public.

MS resumed the formal part of the meeting.

2019/036 **District Councillors Report**
None received as no District Councillor in lead up to Election Period

2019/037 **County Councillors Report**
As above

2019/038 **Planning Matters**

None received prior to the meeting.

MS informed the meeting that he had spoken at the planning appeal for the Land South of Westleaze (also known as Strawberry Fields). He said the appeal had been well attended by several Charminster residents. The next stage of the appeal will be in June.

2019/039 **Finance**
a) Financial Statement – MS signed the bank statements.
b) Payments to be agreed.
ME proposed accepting the financial statement and payments to be made. CM seconded. All in favour.
c) Receipt of allotment cheque
The Clerk confirmed a cheque for £450 had been received from the allotment society.
d) Agree to F&GP committee meeting in May to discuss Year End accounts and Audit
It was agreed the committee should meet in May and a date of 21st May was pencilled in. This is dependent on Parish Council elections and who will be/ on the committee once a new parish council is formed.
e) Review salaries in line with NALC
MS explained that the Clerk's salary should rise each year in line with NALC guidelines. Last year the Parish Council had not increased the Clerk's salary. IY proposed that the

Clerk should remain on SCP (Spinal Column Point) 21 which would mean an increase to £11p.h. from £10.47p.h. with effect from 1st April 2019. CM seconded. All in favour. KB reminded MS that the Clerk's annual review should be carried out in May,

2019/040 Review Standing Orders and Financial Regulations

All agreed that the Standing Orders had been reviewed recently so did not need any alterations.

KB suggested several changes to the Financial Regulations which RE proposed should be accepted. IY seconded. All agreed. The Clerk will make the alterations and upload the revised document to the website.

2019/041 Review Asset Register

KB proposed that the wording of "Higher Charminster Field" should be changed to "Upper Charminster Field Footpath" to avoid confusion with the rest of the field owned by residents. ME seconded. All in favour.

Action: Clerk to amend Asset Register

2019/042 Community Hall Update

MS confirmed the floor has been laid in the hall. Work has been done on the drainage at the back of the hall. Once the new Council has been confirmed, the Clerk will arrange another sub-committee meeting.

2019/043 Erosion of footway between Giddy Cottage and the river

MS explained that the Parish Council had received a complaint from a resident about the condition of the road and footway between the bridge over the river and Giddy Cottage. The area is prone to flooding which results in cars going up on the narrow pathway to avoid the water which has eroded away the footway.

It was agreed the Clerk will contact Dorset Council and ask if the level of the road could be raised up or bollards could be put in along the footway.

Action: Clerk to contact Dorset Council

2019/044 Matters of Information and Interest and items for next agenda

MS informed the meeting that Queensbury Shelters who were going to supply the replacement bus shelter on North Street has gone into liquidation so the Clerk will need to source a different supplier. The Clerk will put a notice on the board in the bus shelter to explain the delay.

Action: Clerk to put up notice

MS thanked those on the Council that were not standing for re-election. IY thanked MS & CM for their leadership over the years.

GR asked for an update on the Forston noticeboard. The Clerk will contact residents with a new price (now that it has been agreed a board could go on the gable end of Jim Goddard's barn) and ask residents to confirm that they would use a board if one was erected.

2019/045 Date of next meeting – 7pm on 14th May 2019 at Charlton Down Village Hall

The Annual Parish Meeting will take place at 6.45pm prior to the Parish Council meeting.

The meeting closed at 7.49pm