

**Charminster Parish Council meeting Tuesday 4th June 2019
at Charlton Down Village Hall at 7.00pm**

Draft Minutes

Present: Mark Simons (Chair) (MS), Carol Matthews (Vice-Chair) (CM), Keith Beeson (KB), Geri Brown (GB), Peter Dangerfield (PD), Mandy Edwards (ME), Richard East (RE), Ben Lucas (BL), Alan Rolls (AR), Richard Wareham (RW), Peter White (PW), Tim Yarker (TY)

In attendance: Sarah Davies (Clerk)

2019/064 To elect a Vice-Chair

KB proposed Carol Matthews as Vice-Chair. ME seconded. All in favour.
CM and the Clerk signed the declaration of office.

2019/065 Declarations of Interest – to record declarations of interest in any item on the agenda.
None.

2019/066 To consider grant of dispensations
None received.

2019/067 To receive apologies for absence
No apologies had been received.

2019/068 Co-option of North Ward Councillor
CM proposed Richard Wareham be co-opted to the North Ward of the Parish Council. ME seconded. All in favour. RW signed the declaration of acceptance of office.

2019/069 To approve the minutes of the meeting held on 14th May 2019
KB proposed accepting the minutes of the 14th May 2019 as an accurate record. PW seconded. Majority in favour. MS signed and dated the minutes.

2019/070 Matters arising from the above minutes
CM confirmed she had updated the website with the updated lists of committee members.

2019/071 Public Discussion Period
There were no members of the public present.

2019/072 County Councillors Report
None received

2019/073 Planning Matters

WD/D/19/001093 - 10 York Close, Charminster (Alterations to garage / car port)
PW confirmed he had visited 2 neighbours, one of whom had strong objections to the plans. A further objection had been made online via the planning portal. TY proposed the Parish Council object to the proposed plans on the grounds of the loss of light for the neighbouring property. PW seconded. Majority in favour.

2019/074 Finance

a) Financial Statement

b) Payments to be agreed

SD explained that the 2 payments due to be made to CCDSCP could not be made as an invoice had not been received. CM proposed accepting the financial statement and remaining payments. ME seconded. Majority in favour. MS signed the bank statements.

c) Recommendations from F&GP Committee

i) Approve the Annual Governance and Accountability Return

MS explained the year end accounts and the Annual Governance and Accountability Return had been discussed by the F&GP committee and approved by the internal auditor. MS read out the Annual Governance statement and members answered yes to all questions that were applicable. CM proposed the Parish Council accept the Annual Governance and Accountability Return for 2018-2019. ME seconded. All in favour.

ii) Cemetery Charges

The charges had been discussed by the F&GP committee and the proposed changes had been circulated to all members prior to the meeting. BL noted that there is no charge currently for interments of children 12 and under and the F&GP committee were proposing this be increased to 16. BL suggested this be increased to 18. TY suggested checking that there were no legal or funding implications for this change, so it was agreed to just increase it to 16 for the time being. KB proposed increasing the charges as per the list below from the 1st July. CM seconded. All in favour.

**Action: Clerk to update website and Cemetery notice board
Clerk to investigate the question of 16 or 18**

	Parish	Non-Parish
Interment - stillborn child or a child under 2 Change this to Under 16	No fee	£75 No fee
Interment - over 2 but under 12	£75	£150
Interment - adult (over 16)	£200 £300	£400 £500
Interment of ashes	£40 £80	£80 £160
Interment of ashes on existing grave	£10 £20	£20 £40
Headstone	£50 £100	£100 £200
Vase	£25 £50	£50 £100
Additional inscriptions	£20 £40	£20 £80
Exclusive rights of burial (9ft x 4ft)	£200 No change	£400 No change

iii) DAPTC Fees

There was a lengthy discussion about the value for money of the DAPTC. It was agreed the Clerk will monitor how much information she receives from DAPTC that she does not receive from elsewhere and how much she uses them for information during the year. KB proposed spending £792.38 on DAPTC fees for this year and review next year. CM seconded. Majority in favour.

2019/075 **Charminster**

a) **Community Hall**

MS confirmed that he and the Clerk are meeting with the solicitor on 5th June to discuss the transfer documents.

b) **20mph speed limit**

MS informed the meeting that Mike Potter (Dorset Council) had emailed the Clerk to say that Balfour Beatty are keen to meet with the Parish Council to discuss using them as a third-party consultant to process the 20mph scheme.

Action: Clerk to arrange meeting

2019/076 **Charlton Down**

CM proposed spending £154 on a second bin for outside the shop in Charlton + £4.80 per empty. ME seconded. Majority in favour.

Action: Clerk to contact Dorset Waste

2019/077 **Matters of Information and Interest and items for next agenda**

CM requested the 75th Anniversary of VE day be put on the July agenda. MS will look at the repaired path in the Churchyard following a complaint from a resident. The Clerk will arrange a South Ward meeting and a North Ward meeting.

2019/078 **Date of next meeting – 9th July 2019 at 7pm (at Charlton Down Village Hall)**

The meeting closed at 8.03pm