

**Charminster Parish Council meeting Tuesday 5<sup>th</sup> February 2019  
at Charminster Village Hall at 7.00pm**

**Draft Minutes**

**Present:** Mark Simons (Chair) (MS), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Mandy Edwards (ME), Richard East (RE), Ben Lucas (BL), Gill Reese (GR), Peter White (PW), Tim Yarker (TY)

**In attendance:** Sarah Davies (Clerk), County Councillor Jill Haynes (JH), District Councillor Fred Horsington and 4 members of the public.

2019/001 **Declarations of Interest** – to record declarations of interest in any item on the agenda.  
None.

2019/002 **To consider grant of dispensations**  
None received.

2019/003 **To receive apologies for absence**  
Apologies had been received from Caroline Elliman, Iain Young and Geri Brown

2019/004 **To approve the minutes of the meeting held on 4<sup>th</sup> December 2018**  
CM proposed accepting the minutes of the 4<sup>th</sup> December 2018 as an accurate record. BL seconded. All in favour. MS signed and dated the minutes.

2019/005 **Matters arising from the above minutes**  
There were no matters arising

2019/006 **Public Discussion Period**  
MS suspended the meeting at 7.05pm

A resident of Charlton Down gave a brochure on Nut Trees to Councillors and asked them to consider planting some nut trees in the Nature Area.

A resident of Charlton Down requested again that the footway near the new house built on Back Lane be put back in to good order. MS and CM reminded the resident that it is not an official right of way and despite it being used for many years this does not automatically give rights over use especially as there is an alternative path adjacent to it.

MS resumed the meeting at 7.10pm

2019/007 **District Councillors Report**  
FH & TY spoke about the 5% increase in Council Tax. Council Tax is being harmonised (in year 1) over all districts/boroughs in the new Dorset Council, meaning rises will vary across council areas this year.

2019/008 **County Councillors Report**  
JH reported that 5 new directors have been appointed to the new council. She explained that any long-term decisions are being made by the current council and also by the Shadow Executive Council which will run until 16<sup>th</sup> May. JH explained this would be her last meeting for Charminster PC as she is unable to attend the March meeting and after that would be standing for election in a different area (due to boundary changes).  
MS thanked Jill for all the time she has devoted over the last 10 years and for all the issues she has helped resolve for the Parish Council and residents.

2019/009 **Planning Matters**  
WD/D/18/002812 – 6 Rowan Walk, Charlton Down  
Erection of rear extension (orangery)  
CM proposed the Parish Council support the application as the plans have no detrimental impact on neighbours or the surrounding area. PW seconded. Majority in favour.

WD/D/18/002970 – Grooms Cottage, North Street, Charminster  
Erection of detached double garage and stable block

This application was discussed at length. Queries were raised over the positioning of the stable block and the ability to turn a horse trailer in the area as well as concerns over the details of the building such as the prominent clock tower.

MS proposed that the Parish Council's response should be "from the information the Parish Council has received, it is difficult to understand the impact that features such as the clock tower will have on the existing street scene and therefore the PC object to the application." CM seconded. Majority in favour.

WD/D/19/00051 – Land opposite 24 & 25 Herrison Road

Erection of single storey rear extension

CM proposed the Parish Council supports the application as there is limited impact on the surrounding area. BL seconded. Majority in favour.

WD/D/002912 – Land known as Waterston Farm (Adjoining Parish Consultation)

Erection of grain store

RE proposed the Parish Council make no response

PW seconded. All in favour.

#### 2019/010 **Finance**

a) Financial Statement – MS signed the bank statements.

b) Payments to be agreed.

The Clerk explained she had negotiated with The Commercial Law Practice to reduce their bill down to £649.00. KB proposed accepting the financial statement and payments (including the amendment to The Commercial Law Practice payment). CM seconded. All in favour.

c) Revision of Standing Orders & Terms of Reference

After discussions, it was agreed that the Community Hall Committee should be an advisory committee and therefore not have delegated powers. The proposed Terms of Reference for the committee were amended to take out any mention of it having delegated powers. With these amendments, KB proposed the revised Standing Orders and proposed Terms of Reference be accepted. CM seconded. All in favour.

d) DAPTC

TY proposed paying the £767.61 for the annual DAPTC subscriptions but it was agreed we will consider carefully in June whether to pay them for another year. RE seconded. All in favour.

#### 2019/011 **Charminster**

a) Community Hall

i) The colour of the new floor was discussed. The majority agreed that Pebble Grey was the most suitable colour.

**Action: Clerk to inform Wyatts**

ii) Appointment of Solicitor for handover of hall

TY proposed the Clerk instruct Pengellys Solicitors subject to confirmation that Wyatt Homes are paying the PC's legal costs. RE seconded. All in favour.

**Action: Clerk to confirm re costs & appoint solicitor**

b) Mill Lane Bench

MS confirmed the new bench for Mill Lane has been delivered and he will install it soon (by the river, near Princes Plot). MS suggested, subject to agreement from Lyn Masters, that the bench be dedicated to John Masters for all he did in the village over the years. TY proposed spending up to £50 on a plaque for the bench. RE seconded. All in favour.

**Action: Clerk to contact Lyn Masters**

c) Request to consider naming Footpath S14/30, Drover's Way

A request has been received from residents to name the newly surfaced footpath that runs from North Street up in the new development. The name suggested was Drover's Way or Baileys Drove to mark that this was the route taken by farmers when moving animals from one area of the village to another. The Clerk confirmed that Rights of Way have agreed to name it on their systems if we wish to name it but they would make no

contribution towards the cost of a sign or fingerpost. CM proposed the PC agree to name it but the Clerk will get prices for signage and bring it to the next meeting. ME seconded. Majority in favour.

**Action: Clerk to contact ROW and get prices**

- d) Cemetery – to consider purchasing concrete markers for future grave plotting  
MS explained that valuable space is being wasted at the cemetery due to graves not being dug in the correct place. He suggested installing concrete edging that would be set in the ground to ensure the Clerk has a set place to measure from for future plots. CM proposed spending up to £200. KB seconded. Majority in favour.
- e) Charminster Maintenance Contract  
The Clerk confirmed that a price for cutting the grassed area at the new community hall needed to be included in the Charminster Maintenance Contract. Steve Manuel had quoted £280 per annum and KB proposed accepting this amount. CM seconded. All in favour.

**Action: Clerk to issue contract**

- f) Dog fouling in Meadow View  
The Clerk has received complaints about dog fouling on the pavements in Meadow View. CM proposed the Clerk should write to all residents asking them to be vigilant and gather any evidence that they can pass to the dog warden or the Parish Council and MS should include something on the back of The Pilot. PW seconded. Majority in favour.

**Action: Clerk to deliver letters  
MS to write in The Pilot**

2019/112 **Charlton Down**

- a) Tennis Court Net  
MS explained he has repaired the net a few times but a new one is now needed. CM proposed spending £140 on a new net. ME seconded. Majority in favour.

**Action: Clerk to order new net**

- b) Removable Post for Orchard  
Clerk to obtain prices for the installation of a removable post for the Orchard

2019/113 **Annual Calendar for items to be discussed at Parish Council meetings**

The calendar put together by the Clerk and KB was approved.

2019/114 **Matters of Information and Interest and items for next agenda**

The next Litter Pick is on Saturday 16<sup>th</sup> March at 10am. MS to put something on the back page of The Pilot. ME to produce a poster.

ME raised the issue of the missing fence between The Gamekeeper and the North Street Play Area. It was agreed the Clerk will contact the Gamekeeper and ask them to reinstate the fence.

2019/115 **Date of next meeting – 5<sup>th</sup> March 2019 at Charlton Down Village Hall.**

The meeting closed at 8.34pm