

**Charminster Parish Council meeting 3rd March 2020
at Charlton Down Village Hall at 7.00pm**

Draft Minutes

Present: Mark Simons (MS) (Chair), Carol Matthews (CM), Keith Beeson (KB), Peter Dangerfield (PD), Mandy Edwards (ME), Alan Rolls (AR), Peter White (PW) and Tim Yarker (TY)

In attendance: Sarah Davies (Clerk) and 6 members of the public

MS welcomed everyone to the meeting.

2020/021 **Declarations of Interest** – to record declarations of interest in any item on the agenda.
None

2020/022 **To consider grant of dispensations**
None received.

2020/023 **To receive apologies for absence**
Apologies had been received from Geri Brown, Richard East, Ben Lucas and Richard Wareham

2020/024 **To approve the minutes** of the meeting held on 4th February 2020
TY proposed the minutes of 4th February 2020 be approved. CM seconded. Majority in favour. MS signed and dated the minutes.

2020/025 **Matters arising from the above minutes**
The Clerk confirmed she is still trying to arrange the meeting with Highways regarding Charminster Farm. The Highways Representative is waiting to receive all internal responses to the consultation before meeting with the Parish Council.

2020/026 **Public Discussion Period**

MS suspended the formal part of the meeting at 7.08pm to take comments from the public.

A resident of Higher Charminster requested advice from the Parish Council regarding the flooding and standing water around his house. The Clerk confirmed she had requested Highways visit to check the road gullies and these have been found to be blocked which will be cleared as soon as possible. It was pointed out that there is debris in the river which is causing it to self-divert and the Clerk has informed Ilchester Estates of this. However, it was agreed the Clerk will contact the Environment Agency and seek their advice on the situation and possibly facilitate a meeting between the resident, the EA and Ilchester Estates.

Action: Clerk to contact EA

MS resumed the formal part of the meeting at 7.18pm

2020/027 **Planning Matters**

WD/D/19/000930 Erection of Chalet Bungalow adjacent to 26 East Hill, Charminster

This application was discussed at length with questions from Councillors being answered by the applicants who were in attendance. PW confirmed he had visited 2 neighbours, one who had no objection and one who was objecting due to concerns about the height of the proposed bungalow and the Velux windows in the roof. The applicant confirmed these windows will have obscure glass. The applicant also explained the roof height was no higher with the proposed building being a chalet bungalow than just a single storey building as the roof pitch was the minimum appropriate. Members were concerned about the impact on the neighbouring property, but the plot size was not out of scale with adjacent ones and the building itself was smaller than the two recently built in the vicinity.

TY proposed the Parish Council raises no objection to the application because the impact on the surrounding area is acceptable. CM seconded. Majority in favour.

WD/D/20/000332 Agricultural building east of Linch Close, Charminster

Change of use of agricultural building to 1 No. dwelling house

TY proposed the Parish Council object to the planning application due to concerns about the principle of development in that area of the village (outside of the development boundary and beyond the A37), the noise from the A37 and the safety of the vehicular access for a residential dwelling. PD seconded. All in favour.

WD/D/19/001355 Hintock Farm House, Wolfeton Eweleaze Road

Change of use of land for equestrian use, conversion of barn to stables, level the ground and construct riding area

CM proposed the Parish Council object to the application due to concerns over the levelling of the land for the riding arena and the impact this will have on the downland landscape and dry valley (particularly viewed from the adjacent footpath), possible effects on groundwater and concerns about the type of material being imported. AR seconded. All in favour.

2020/028 Finance

a) Financial Statement

MS signed the bank statement.

b) Payments to be agreed

KB proposed accepting the financial statement and all payments. PW seconded. All in favour.

c) CM proposed appointing Denys Hood as the internal auditor for the forthcoming year. KB seconded. All in favour.

2020/029 Charminster

a) Bench in cemetery

The Clerk explained that a family had recently purchased 4 plots in the cemetery and wish to purchase and place a bench near the plots (by the bushes in the new part of the cemetery). CM proposed the Parish Council agree in principle but on the understanding that the bench is made of composite material and the style of bench is determined by the Parish Council.

b) Dog Fouling

For April agenda

c) 20mph report and signage

All members had received the proposed signage from Mike Potter at Dorset Council. It was agreed the Clerk will respond with the following comments:

All repeater signs should be removed and instead 20mph should be painted on the road.

On Map 3 (no. 6) and Map 6 no 11 ask if the signs are necessary.

Action: Clerk to report back to Mike Potter

2020/030 Community Hall

a) Expenditure

TY had received two quotes for solving the acoustic problems in the main hall. These were discussed at length. KB proposed the quote from Resonics (£11,930) be accepted subject to TY receiving confirmation that the company can guarantee the improvements in acoustics that they have detailed in their quote. CM seconded. Majority in favour.

Action: TY to liaise with Resonics

KB proposed spending up to £400 for mirrors in the toilets in the hall. MS will source the mirrors and fit them. TY seconded. Majority in favour. 1 abstention.

Action: MS to source and fit mirrors

CM proposed spending £788 on blinds for the six windows in the two front rooms at the hall. KB seconded. All in favour.

Action: Clerk to order blinds

- b) To agree the terms and conditions of hire
All members had received the draft terms and conditions of hire prior to the meeting. KB had suggested the following amendments:
In Section 4 “ensuring that no barbeques, LPG appliances or highly flammable substances are brought onto the Premises” should read “brought into the building” as this will allow barbeques outside.

In Section 5 (Fire Regulations) include the words “After a fire” before “no person may re-enter the Hall without the permission of the Fire Brigade.

In Section 6 include the words “illegal substances”

Create a new section called “Management” and include the paragraph “The Community Hall is the property of Charminster Parish Council and is managed by the Parish Clerk and anyone nominated by the Parish Clerk to carry out any management role”

CM proposed accepting the document with the above amendments. KB seconded. All in favour.

2020/031 **Matters of information and items for the next agenda**

The Clerk will circulate the latest emails from Dorset Council to all members including the invitation to the next round of Parish Engagement events.

MS offered to fix the broken slat in the picnic bench by the river at Princes Plot and also put back up the fallen information board.

Thanks was given to AR and RW for all their hard work in the North Street Playground.

The Clerk will arrange an F&GP meeting in May.

2020/032 **Date of the next meeting**

The next meeting will be on Tuesday 14th April at 7pm at Charminster Community Hall.

There being no further business MS closed the meeting at 8.35pm.