

**Charminster Parish Council meeting 7th July 2020
held virtually online via Zoom at 7.00pm**

Draft Minutes

Present: Mark Simons (MS) (Chair), Carol Matthews (CM) (Vice-Chair), Keith Beeson (KB), Geri Brown (GB), Peter Dangerfield (PD), Richard East (RE), Alan Rolls (AR), Richard Wareham (RW), Peter White (PW) and Tim Yarker (TY)

In attendance: Sarah Davies (Clerk), Dorset Councillor David Taylor (DT) and 1 member of the public

MS welcomed everyone to the meeting at 7pm

2020/033 **Declarations of Interest** – to record declarations of interest in any item on the agenda.
None

2020/034 **To consider grant of dispensations**
None received.

2020/035 **To receive apologies for absence**
Apologies had been received from Mandy Edwards and Ben Lucas

2020/036 **To approve the minutes** of the meeting held on 3rd March 2020
TY proposed the minutes of 3rd March 2020 be approved. KB seconded. Majority in favour. MS signed and dated the minutes.

2020/037 **Matters arising from the above minutes**
KB asked if any progress had been made with the Highways issues raised by the Parish Council in relation to the proposed Charminster Farm extension. It was agreed the Clerk should arrange for a Zoom meeting with Highways and liaise with David Taylor.
Action: Clerk to arrange meeting
PD reported a lot of work being carried out at Hintock Farm but was not aware planning permission had been granted. Clerk to investigate.

2020/038 **Public Discussion Period**

MS suspended the formal part of the meeting at 7.08pm to take comments from the public.

Richard Mulligan spoke in support of his planning application for 1 East Hill. He gave background information to the application and explained he has carried out considerable repairs and maintenance to enhance and future proof the building. He confirmed planning permission has now been granted to install new double-glazed windows in the property. He explained that his current application included plans to reshape the drive to enhance privacy, remove a chimney as it is in a dangerous condition and to create indoor WC facilities within the property. This would be achieved by making alterations to the outhouse building currently housing outdoor WC facilities but this would involve making changes to the current right of way through the driveway and garden. At the moment the right of way runs from East Hill, past the current outhouse, down into the river and along the river to Mill Lane. It is classed as an unclassified road and not maintained at public expense.

MS asked if once the alterations have been made if the road through would still be wide enough to meet the legal requirements of a road, as according to the plans it looks as though the gap left would only be between 2 and 2.5 metres. Mr Mulligan stated that in his discussions with Highways, they seemed unclear as to the legal width of an unclassified road but stated that as long as a vehicle can still drive along it, it is acceptable. Mr Mulligan stated the width of the road would only be decreased by 12 inches.

MS resumed the formal part of the meeting at 7.27pm

2020/039 **Planning Matters**

WD/D/20/001345 and 001346 – 1 East Hill, Charminster

KB proposed the Parish Council support the application. TY seconded. Majority in favour.

Before continuing with the meeting, MS invited Dorset Councillor David Taylor to speak. DT informed the meeting that a public consultation on the Local Plan would be taking place soon. MS asked DT to investigate if the rumour about a planning application for the other side of Strawberry Fields is true.

PD asked the Clerk to chase up a response from Dorset Council to our letter re the planning process for 9 Mill Lane. The clerk will send another copy to DT.

Action: Clerk to contact Dorset Council

2020/040 Finance

- a) Financial Statement
CM confirmed the bank statement figure was correct.
- b) Payments to be agreed
KB proposed accepting the financial statement and all payments (including payments made during lockdown). PD seconded. All in favour.
- c) CM proposed accepting the revised Asset Register. TY seconded. All in favour.
- d) The Clerk confirmed the accounting statement for 2019/2020 had been approved by the internal auditor. MS read out the Annual Governance statement and members answered yes to all questions that were applicable. CM proposed the Parish Council accept the Annual Governance and Accountability Return for 2019/2020. TY seconded. All in favour.

2020/041 Community Hall

MS confirmed that the Clerk had successfully applied for a grant of £10,000 to help with lost income during Covid-19 and future costs associated with reopening. The Clerk explained she had attended a webinar hosted by ACRE and Hallmaster and explained the procedures for reopening are lengthy and onerous. All agreed not to reopen the hall until September at the earliest.

MS explained that when the contract for maintenance in Charminster had been drawn up, the planting at the community hall had not been carried out so the contractor had only quoted for cutting the grass. CM proposed spending up to £100 to tidy up the planted area until it can be included in the contract. RW seconded. All in favour.

CM proposed spending up to £800 on the supply and fit of mirrors in the 3 toilets. PD seconded. All in favour.

KB proposed £1,000 for the clerk to purchase any items necessary to reopen the hall safely in September. CM seconded. All in favour.

2020/042 Inflatable Pub in Charlton Down

MS explained that a Charminster resident had asked permission to run an inflatable pub on the MUGA field during the summer. [RW recommended that the resident show the clerk proof of his license and public liability insurance.](#) TY proposed approving allowing it to run once on a trial basis and if successful, it could run once a week until the end of August. For it to be successful, there must be no litter left behind and no anti-social behaviour. RW seconded. Majority in favour.

2020/043 Matters of information and items for the next agenda

MS urged all members to complete the Dorset Safe Streets interactive map to raise awareness of the need for a Charlton Down to Charminster cycleway.

TY requested the Clerk invite a Dorset Council officer to the September meeting to provide a briefing on the Local Plan.

MS requested the Clerk minute the Parish Council's sincere thanks for all local residents who have offered their help during lockdown.

CM and the Clerk will attempt to clean the Broken Cross playground with Wet and Forget. CM proposed spending up to £40 on Wet and Forget. RW seconded. All in favour.

2020/044 Date of the next meeting

The next meeting will be on Tuesday 1st September 2020 at 7pm.

There being no further business MS closed the meeting at 8.06pm.