

**Charminster Parish Council meeting Tuesday 7<sup>th</sup> March 2023  
at Charminster Community Hall at 7pm**

**Draft Minutes**

**Present:** Mark Simons (MS (Chair), Keith Beeson (KB), Peter Dangerfield (PD), Richard East (RE), Susan Frazer (SF), Oliver Greenaway (OG), Julie Jackson (JJ), Louisa Swabey-Payne (LP), Alan Rolls (AR), Richard Wareham (RW), Tim Yarker (TY)

**Also in attendance:** Sarah Davies (Clerk), and 2 members of the public.

MS welcomed everyone to the meeting at 7.01pm

2023/020 **Declarations of Interest** – to record declarations of interest in any item on the agenda.  
RW declared an interest in item 2023/30 as he is a resident of Redwood House.

2023/021 **To consider grant of dispensations**  
None received.

2023/022 **To receive apologies for absence**  
Apologies had been received from Geri Brown and Carol Matthews.

2023/023 **To approve the minutes** of the meeting held on 7<sup>th</sup> February 2023  
RW proposed the minutes be approved. JJ seconded. Majority in favour. MS signed and dated the minutes.

2023/024 **Matters arising from the above minutes**  
No matters arising.

2023/025 **Public Discussion Period**

MS suspended the formal part of the meeting at 7.03pm

A Charminster Farm resident stated he was happy with the response from the Clerk regarding her communication with Blenheim Estates regarding the grit bins.

MS resumed the formal part of the meeting at 7.04pm

2023/026 **Planning Matters**

No planning applications had been received

2023/027 **Finance**

a) Financial Statement

MS checked the bank statements against the financial statement.

b) Payments to be agreed

KB proposed accepting the financial statement and all payments including the additional payment. RE seconded. Majority in favour.

c) Internal Auditor Costs

The Clerk explained the internal auditor usually charged £300 but the amount of work involved is now more due to the community hall accounts. KB proposed an increase of £100. RE seconded. Majority in favour.

d) Reserves

Due to concerns from the external auditor about the amount the PC hold in reserves each year TY proposed the F&GP committee meet to discuss to allocate reserves in a more granular way as well as writing a narrative against each heading. RE seconded. Majority in favour.

2023/028 **Charlton Down Orchard**

a) Replacement stakes and plaques

The Clerk provided the cost for replacement oak stakes and labels for the trees that need them. RW suggested a price be obtained for using recycled plastic stakes. Item deferred to another meeting.

2023/029 **Grit Bins**

The clerk explained bases will need to be built for the new grit bins. KB proposed spending up to £500 for the bases and installation of the bins. OG seconded. Majority in favour.

2023/030 **To agree committee for investigation of complaint**

In order to investigate the complaint against the Clerk by a resident of Redwood House, it was agreed the Chair and Vice-Chair will meet with the resident and if necessary form a committee.

The Clerk announced her resignation with immediate effect.

2023/031 **Matters of information and items for the next agenda**

Appointment of new clerk will be on the agenda for April's meeting.

2023/032 **Date of the next meeting**

11<sup>th</sup> April at Charlton Down Village Hall.

There being no further business MS closed the meeting at 7.32pm